

**NEW JERSEY ECONOMIC DEVELOPMENT AUTHORITY
SOLICITATION CHECKLIST**

***Please see NYSERDA's Proposal Checklist for additional requirements.**

This checklist was created as a guide to assist in preparing a complete response. It is the Proposer's responsibility to ensure that all requirements have been met. Pursuant to written policy, the NJEDA allows documents to be signed electronically and hereby agrees to be bound by such electronic signatures. By signing these documents with Signature Method #1 or Signature Method #2, you, as a signatory to these documents, also agree to be bound by electronic signatures.

/s/ Signature
Method #1 (Manually Sign)

or


Method #2 (Digitally Sign)

RFP NUMBER: 2024-RFP-203

**RFP TITLE: Regional Offshore Wind
Technical Assistance Program**

FORMS CAN BE DOWNLOADED FROM THE AUTHORITY'S WEBSITE AT:

<https://www.njeda.gov/bidding/#forms>

FORMS, REGISTRATIONS & CERTIFICATIONS REQUIRED THAT MUST BE FULLY COMPLETED AND SUBMITTED WITH THE RESPONSE	
1	Signatory Page (must be signed) See RFP Sections 4.2.4.1 and 7.2
2	Fee Schedule and Contract Budget Form See RFP Section 4.2.2
3	Ownership Disclosure Form See RFP Sections 4.2.4.4 and 7.1
FORMS, REGISTRATIONS & CERTIFICATIONS THAT MUST BE FULLY COMPLETED AND REQUIRED PRIOR TO CONTRACT AWARD	
A	Disclosure of Investment Activities in Iran Form (must be signed) See RFP Sections 4.2.5.1 and 8.1
B	Disclosure of Investigations and Other Actions Involving the Vendor Form (must be signed) See RFP Sections 4.2.5.3 and 8.2
C	New Jersey Business Registration Certificate (NJ BRC) See RFP Section 8.5
D	Source Disclosure Form (must be signed) See RFP Sections 8.6
E	Certificate of Affirmative Action/Equal Employment Opportunity See RFP Section 8.7
F	Contractor Information Set-Aside/Demographic Form See RFP Sections 8.8 and 8.9
G	Internal Revenue Service W-9 Form (must be signed) See RFP Section 8.11
H	Insurance Certificate(s) See RFP Section 8.12
I	Subcontractor Utilization Form (must be signed) See RFP Section 4.2.5.4
J	Russia and Belarus Certification - P.L. 2022, c.3 (must be signed) See RFP Section 8.13
K	Licenses, Permits, and Authorizations See RFP Section 10.10

Proposers must ensure that all requirements have been met, as the solicitation language supersedes this advisory checklist in the event of an error or omission.