

Welcome – Application Instructions

NJ RISE PROGRAM

Full Program Application (Detailed Sample)

This sample application is meant to give prospective applicants a highly detailed, step-by-step walkthrough of this application to best prepare for the full application process.

The length of this walkthrough is not equivalent to the length of the actual application, as several individual steps are broken down across multiple slides.

Please read the application instructions carefully before applying.

Steps 1 through 3 Contact Information

The application will require basic information for key individuals within your organization, including:

- Primary point of contact
- Authorized document signer
- CEO
- Consultant (if applicable)
- Legal counsel (if applicable)
- Accountant (if applicable)
- Medical contact (if applicable)

Please ensure that all phone numbers and email addresses are accurate to facilitate effective communication between your company and the NJEDA.

Step 4 – Applicant Organization

This step will focus solely on the company. Mandatory fields must be filled out to proceed to the next steps, and formation documents along with a valid tax clearance for the applicant organization must be uploaded.

Please upload any formation documents for the Application Organization

Documentation to verify applicant entity's name – must provide company formation documents that relate to the entity applying (Articles of Incorporation, Articles of Organization, Certificate of Incorporation, Certificate of Trade Name (filed at county clerk's office-for sole proprietors)

- **Sole Proprietor:** Provide a [Certificate of Trade Name](#) (filed with the county clerk)
- **LLC:** Provide a [Certificate of Formation and Operating Agreement](#)
- **Corporation:** Provide a [Certificate of Incorporation and Bylaws](#)
- **NonProfit:** Provide a [Certificate of Incorporation and Bylaws](#)
- **Out of State:** If your entity was formed out of state but operates within the State of New Jersey, you must file a Certificate of Authority when registering the business in New Jersey and provide that certificate.

Document	Files
Formation Document(s) *	<input type="button" value="Add Files"/>

Tax Clearance Certificate

Please upload the Tax Clearance Certificate from the NJ Division of Taxation here.

Document	Files
Tax Clearance Certificate Document(s)	<input type="button" value="Add Files"/>

Certificates may be requested through the State of New Jersey's online [Premiere Business Services \(PBS\)](#) portal. Under the Tax & Revenue Center, select Tax Services, then select Business Incentive Tax Clearance. If the applicant's account is in compliance with its tax obligations and no liabilities exist, the Business Incentive Tax Clearance can be printed directly through PBS. [CLICK HERE](#) for instructions on how to secure your tax clearance certificate.

If you have any questions about these requirements, contact the NJ Rise Program team at njrise@njeda.gov



Step 5 – Cannabis Questionnaire

Please note that NJ State law prohibits certain cannabis licensees and certified personal use cannabis handlers' employers from receiving or continuing to receive most financial incentive awards.

Step 6 – Diversity, Equity & Inclusion

As part of the NJEDA's commitment to diversity, equity and inclusion, we are collecting data across program applications to determine demographic information associated with applicants to NJEDA programs. This information is all optional and will be used for tracking purposes only. This will not impact the status of the NJ RISE application.

If you have any questions about these requirements, contact the NJ Rise Program team at njrise@njeda.gov

Step 7 - Eligibility for Business

Eligibility for Business

Does the business have 25 or more full-time employees in the United States? *

Yes

A full-time employee is someone who works at least 35 hours per week. Full time employee shall not include any person who works as an independent contractor or on a consulting basis for the business.

Is the business principally located outside of New Jersey and mandated by the laws of a state other than New Jersey to withhold personal income tax from its employees' wages? *

No

"Business principally located in another State" refers to a business that (1) has its primary place of business outside of New Jersey, as determined by the Authority at its sole discretion, considering factors such as revenue size, job count, customer base, square footage, and the location of the actual seat of management or control of corporation; and (2) is obligated by the laws of a state other than New Jersey to withhold personal income tax from its employees' wages.

Indicate which tax year the business will be requesting reimbursement of withholding. *

2024

Please note that there will be a 25% retainage of the award amount to be released when the withholdings are verified by the Division of Taxation.

Select "Yes" if your business employs 25 or more full-time employees.

Business Address

Business Country *

United States

Business Street 1 *

Rochester Public Market

Please continue typing out your full address (include city, state, etc.) until the correct address appears in the dropdown.

Business Street 2

Business City *

Rochester

Business State / Province *

NY

Business Zip Code *

14609

Please explain how your business is "Principally Located" in another State based on the definition above. *

Test

Previous

Next

* A requirement of the program is that the business is principally located outside of New Jersey and mandated by the laws of a state other than New Jersey to withhold personal income tax from its employee wages.

Step 8 - Re-assigned Location

Re-assigned Location

Please provide a list of locations where the employees will be reassigned.

Create

Application Location ID	Address Line 1	Address Line 2	City	State	Zip Code	
APLOC-00022352	test		Avenel	NJ	07001	▼

Previous Next

In this step, you need to list all the locations where employees will be reassigned In New Jersey. Follow the instructions to complete the required fields.

Create

Location Details

Address Line 1 *
test

Address Line 2

Zip Code *
07001

City *
Avenel

State *
NJ

Is construction or renovation being performed at any of these locations where employees are being reassigned? *
Yes

Please provide additional information. For example: when will the construction or renovation occur, and the estimated cost of the construction or renovation. *
January,2024, EST: 700,000 Dollars

If you have any questions about these requirements, contact the NJ Rise Program team at njrise@njeda.gov



Step 9 - Prevailing Wage, Contractor Registration, and Affirmative Action Requirements

Prevailing Wage, Contractor Registration, and Affirmative Action Requirements

Please be aware that construction activities under the NJ Rise Program are subject to New Jersey Contractor Registration, prevailing wage, and affirmative action requirements.

Projects utilizing financial assistance for construction related costs that total \$2,000 or more are subject to state prevailing wage requirements. During the eligibility period, each worker shall be paid not less than the prevailing wage rate for the worker's craft or trade, as determined by the Commissioner of the Department of Labor and Workforce Development pursuant to P.L. 1963, c. 150 (N.J.S.A. 34:11-56.25 et seq.) and P.L.2005, c. 379 (N.J.S.A. 34:11-56.58 et seq.).

Effective April 1, 2020, contractors and subcontractors for construction contracts that require payment of prevailing wage must provide proof of registration under the Public Works Contractor Registration Act (N.J.S.A. 34:11-56.48 et seq.) The Act does not require proof of registration for such contracts that were awarded prior to April 1, 2020. Information regarding this Act can be found on the NJ Department of Labor's Website.

For projects receiving financial assistance, any contractor or subcontractor hired for construction work and having a total company workforce of four (4) or more employees must provide documentation demonstrating their good faith efforts to employ minority and women workers in each construction trade. This effort should be consistent with the applicable county employment goals established in accordance with N.J.A.C. 17:27-7.2 and align with the affirmative action requirements outlined in N.J.A.C. 19:30-3.5.

If you have any questions about these requirements, please contact the NJ Rise Program team at njrise@njeda.gov before submitting this application.

- I acknowledge any construction on this project, undertaken either by the applicant or as a result of this application, is subject to prevailing wage and affirmative action requirements. *

- I acknowledge that any contractor working on this project must be registered with the New Jersey Department of Labor (DOL) and possess a valid public works certificate at the time of approval. *

[Previous](#)

[Next](#)

Prevailing Wage: You must acknowledge that any construction related to this project will comply with prevailing wage and affirmative action requirements.

Contractor Registration: You must acknowledge that any contractor working on this project will be registered with the New Jersey Department of Labor (DOL) and hold a valid public works certificate at the time of approval.

If you have any questions about these requirements, contact the NJ Rise Program team at njrise@njeda.gov

Step 10 : Eligibility For Reassigned Employees

Eligibility For Reassigned Employees

Have any of the reassigned employees been incented under existing EDA financial assistance? *

No

Has the applicant previously applied for NJ RISE? *

No

Have any of the reassigned employees already been reassigned prior to the date of this application? *

No

NJ RISE EMPLOYEE LOG										
2	Tax Reporting Year:									
3	Projected Aggregate Wages for Reassigned Employees									
4	Projected Aggregate Withholdings for Reassigned Employees									
5	Projected Total Number of Reassigned Employees									
7	NAME OF COMPANY:		FEIN #							
8	Employee Info							Projected Wage Information		
9	Last Name, First Name	City/State of Residency	Title	Part-Time/Full-Time	Date of Hire	Location of Reassignment	Projected Reassignment Date	Annual Salary	Wages (OT + Bonus)	Withholdings for NJ
10										
11										
12										
13										
14										
15										
16										

Employment Log Worksheet

Document	Files
Employment Log Worksheet *	<p>Add Files Employee Log-Template-NJ RISE.xlsx</p> <p>Please download a copy of the employment log worksheet for residents presently assigned to a location subject to "location-based taxation" who are slated for reassignment to New Jersey. The worksheet can be downloaded here. Location-based taxation entails the imposition of gross income tax on an employee based solely on the assigned location, irrespective of the actual work location.</p>

Please provide proof of previous withholdings from the current or previous quarter for all employees being reassigned. For example: Payroll reports, proof of withholdings for said State of Assignment or equivalent State proof of withholdings verifying withholdings for income earned in the employee's previous state of residence, W-3, Human Resource documents with viable location of said resident employees.

Document	Files
Proof of Withholdings *	<p>Add Files test.pdf</p>

- Employees that are already part of an existing incentive are not eligible under NJ RISE and should not be included in the employee log as part of this request for funding.
- Please note that NJ RISE does not allow any company to receive more than \$500,000 total in funding.
- Employees that have already been reassigned prior to the date of this application are not eligible under NJ Rise and should not be included in the employee log as part of this request for funding.

If you have any questions about these requirements, contact the NJ Rise Program team at njrise@njeda.gov



Step 11 : CEO Certification

NJ RISE PROGRAM

REQUIRED BUSINESS CERTIFICATIONS

1. I, the undersigned, certify that all factual representations made by the business to the Authority in its application and supporting documentation to demonstrate the following are true and accurate:

- I. The business uses convenience of the employer income taxation as defined on the application.
- II. The business is not in default with any other program administered by the State of New Jersey.
- III. The business is not requesting a grant based on a resident employee for which the business has an active EDA incentive.
- IV. The business shall comply with the Authority's affirmative action and prevailing wage requirements for all construction contracts that the business enters into in order to meet the requirements of the program that are equal to or greater than \$2,000.
- V. The business is in substantial good standing with the Department of Labor and Workforce Development, the Department of Environmental Protection, and the Department of the Treasury, as determined by each department.

2. I, the undersigned, understand and acknowledge that I make this and the above certifications upon the penalty of perjury and certify that the representations contained herein are accurate; that I am familiar with the information submitted in this document and the application, including all attachments, and have personally exercised an appropriate degree of due diligence to reasonably ensure that the information contained in this document and the application, including all attachments, are true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment. I understand that, in addition to criminal penalties, I may be liable for civil administrative penalties and that submitting false information or submitting materially inaccurate information may be grounds for denial, revocation or termination of any grant for which the business may be seeking approval or now hold.

(SIGNATURE LINE ON NEXT PAGE)

CEO Certification

For the NJ RISE Program, the NJEDA requires that the Chief Executive Officer of the applicant entity complete and sign a CEO certification form.

Please download the CEO certification [here](#), have it completed and signed by the CEO, and upload to the application using the upload field below.

Document	Files
CEO Certification	Add Files test.pdf

[Previous](#)

[Next](#)

***Understanding and Acknowledgement:** The CEO must acknowledge that providing false information can result in criminal penalties, fines, imprisonment, and civil administrative penalties. It may also lead to the denial, revocation, or termination of any grant the business is seeking or currently holds.

If you have any questions about these requirements, contact the NJ Rise Program team at njrise@njeda.gov

Step 12 : Applicant Representation for NJ RISE Program

Applicant Representation

Is the individual filling out this application employed by the entity that is applying for the program? *

Select "Yes" if the person completing the application is an employee of the applicant entity.

Is the individual filling out this application one of the following: *

- by applicant's General Counsel or Chief Legal Officer (recommended); or
- for a corporation: a principal executive officer at least the level of vice president;
- for a partnership: a general partner;
- for a sole proprietorship: the proprietor;
- for a governmental entity: the contact person (business administrator, manager, mayor, etc.);
- for other than above: the person with legal responsibility for the application.

Please indicate which of the following best describes the individual filling out this application.

Action: Select the appropriate role from the list. For example, if the person is a General Partner, select "General Partner."

Please indicate which of the following best describes the individual filling out this application? *

- Select
- Applicant's General Counsel or Chief Legal Officer
- Contact for a Government Entity
- General Partner
- Principal Executive Officer at or above the minimum level of Vice President
- Sole Proprietor
- Person with Legal Responsibility for the Application
- None of the above

If you have any questions about these requirements, contact the NJ Rise Program team at njrise@njeda.gov

Step 13 : NJEDA Legal Questionnaire

New Jersey Economic Development Authority Legal Questionnaire

Applicant Name: ABC Company

Please note "Applicant" includes individuals and all types of entities applying for and receiving NJEDA financial assistance, incentives or contracts, including but not limited to: for profit businesses, non-profit organizations, municipalities, counties, colleges, universities and other institutions of higher learning.

Persons (entities or individuals) applying for NJEDA programs are subject to the Authority's Disqualification/Debarment Regulations (the "Regulations"), which are set forth in N.J.A.C. 19:30-2.1, et seq. Applicants are required to answer the following background questions ("Legal Questionnaire") pertaining to causes that may lead to debarment, disqualification, or suspension from eligibility under the Regulations and Executive Orders 34 (Byrne 1976) and 189 (Kean 1988) after consideration of all relevant mitigating factors.

Note that this form has recently been modified.

Please review this form in its entirety prior to providing any responses or certifications.

DEFINITIONS

Notwithstanding any terms defined elsewhere or otherwise herein, the following definitions shall govern in responding to this Legal Questionnaire:

"Affiliates" means any entities or persons having an overt or covert relationship such that any one of them directly or indirectly controls or has the power to control another. This includes (however is not limited to):

- entities or persons having an ownership interest in the applicant of 30% or greater;
- entities in which an applicant holds an ownership interest of 30% or greater and are either named in the application and/or agreement or will receive a direct benefit from the financing, incentive or other agreement with NJEDA; and
- other entities that are named in the application and/or agreement, or that will receive a direct benefit from the financing, incentive, or other agreement with NJEDA.

"Legal Proceedings" means any civil, criminal, or administrative or regulatory proceedings in a State or Federal court or administrative tribunal in the United States or any territories thereof.

RELEVANT AFFILIATES

In accordance with the above, please identify any individuals or entities that hold a **30% or more ownership in the applicant**:

Are there any individuals or entities that hold a 30% or more ownership interest in the applicant? *

Applicant-Owned Affiliates

In accordance with the above, please identify any entities in which the **applicant holds a 30% or more interest**, **and** are either named in the application and/or agreement, or will receive a direct benefit from the financing, incentive, or other agreement with NJEDA.

ADD APPLICANT-OWNED AFFILIATES

- This includes all entities applying for NJEDA financial assistance, incentives, or contracts, such as for-profit businesses, non-profit organizations, municipalities, counties, colleges, universities, and other institutions of higher learning.
- Applicants must adhere to the Regulations set forth in N.J.A.C. 19:30-2.1, et seq.
- Applicants must also comply with Executive Orders 34 (Byrne 1976) and 189 (Kean 1988).
- Any civil, criminal, administrative, or regulatory proceedings in a State or Federal court or administrative tribunal in the United States or its territories.

If you have any questions about these requirements, contact the NJ Rise Program team at njrise@njeda.gov



RELEVANT AFFILIATES

In accordance with the above, please identify any individuals or entities that hold a **30% or more ownership in the applicant:**

Are there any individuals or entities that hold a 30% or more ownership interest in the applicant? *

No

Applicant-Owned Affiliates

In accordance with the above, please identify any entities in which the **applicant holds a 30% or more interest, and** are either named in the application and/or agreement, or will receive a direct benefit from the financing, incentive, or other agreement with NJEDA.

ADD APPLICANT-OWNED AFFILIATES

Entity	FEIN #
--------	--------

There are no records to display.

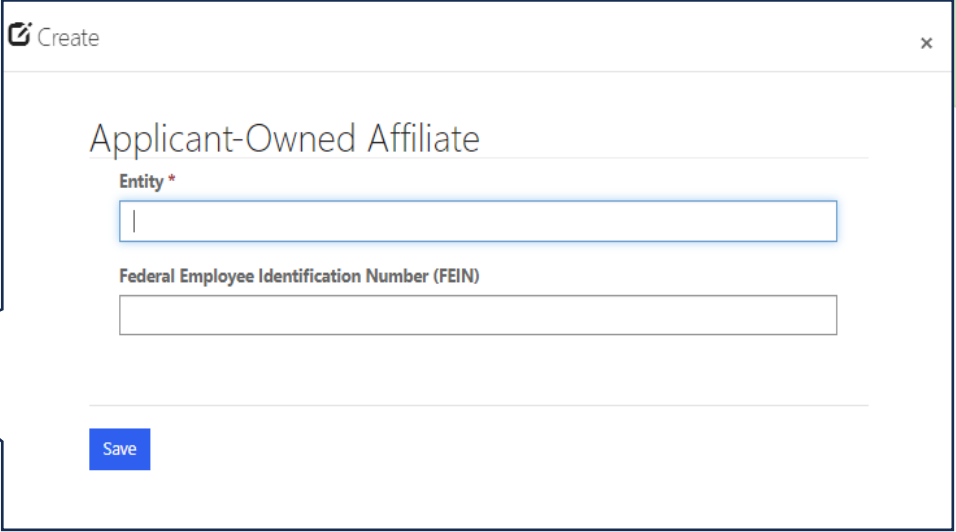
Other Affiliates

In accordance with the above, please identify any other entities not already identified that are either named in the application and/or agreement, or that will receive a direct benefit from the financing, incentive, or other agreement with NJEDA:

ADD OTHER AFFILIATES

Entity	FEIN #
--------	--------

There are no records to display.



- Identify any other entities not already identified that are either named in the application and/or agreement or that will receive a direct benefit from the financing, incentive, or other agreement with NJEDA.
- If there are no affiliates to display for either category, ensure the tables remain empty as shown in the screenshot.

If you have any questions about these requirements, contact the NJ Rise Program team at njrise@njeda.gov



Part A. Past Proceedings

Has Applicant, or any identified Affiliates of Applicant, been found or conceded or admitted to being guilty, liable or responsible in any Legal Proceeding, or conceded or admitted to facts in any Legal Proceedings that demonstrate responsibility for any of the following violations or conduct? (Any civil or criminal decisions or verdicts that have been vacated or expunged need not be reported.)

1. Commission of a criminal offense as an incident to obtaining or attempting to obtain a public or private contract, or subcontract there under, or in the performance of such contract or subcontract. *

2. Violation of the Federal Organized Crime Control Act of 1970, or commission of embezzlement, theft, fraud, forgery, bribery, falsification or destruction of records, perjury, false swearing, receiving stolen property, obstruction of justice, or any other offense indicating a lack of business integrity or honesty. *

3. Violation of the Federal or State antitrust statutes, or of the Federal Anti-Kickback Act (18 U.S.C. 874). *

4. Violation of any law governing the conduct of elections of the Federal Government, State of New Jersey or of its political subdivision. *

5. Violation of the "Law Against Discrimination" (P.L. 1945, c169, N.J.S.A. 10:5-1 et seq., as supplemented by P.L. 1975, c127), or of the act banning discrimination in public works employment (N.J.S.A. 10:2-1 et seq.) or of the act prohibiting discrimination by industries engaged in defense work in the employment of persons therein (P.L. 1942, c114, N.J.S.A. 10:1-10, et seq.). *

6. To the best of your knowledge, after reasonable inquiry, violation of any laws governing hours of labor, minimum wage standards, prevailing wage standards, discrimination in wages, or child labor. *

7. To the best of your knowledge, after reasonable inquiry, violation of any law governing the conduct of occupations or professions of regulated industries. *

8. Debarment by any department, agency, or instrumentality of the State or Federal government. *

9. Violation of the Conflict of Interest Law, N.J.S.A. 52:13D-12 et seq., including any of the following prohibitions on vendor activities representing a conflict of interest, or failure to report a solicitation as set forth below. *

i. No person shall pay, offer or agree to pay, either directly or indirectly, any fee, commission, compensation, gift, gratuity, or other thing of value of any kind to any Authority officer or employee or special Authority officer or employee, as defined by N.J.S.A. 52:13D-13(b) and (e), with which such person transacts or offers or proposes to transact business, or to any member of the immediate family as defined by N.J.S.A. 52:13D-13(i), of any such officer or employee, or partnership, firm, or corporation with which they are employed or associated, or in which such officer or employee has an interest within the meaning of N.J.S.A. 52:13D-13(g).

ii. The solicitation of any fee, commission, compensation, gift, gratuity or other thing of value by any Authority officer or employee or special Authority officer or employee from any person shall be reported in writing by the person to the Attorney General and the NJEDA Ethics Liaison Officer.

iii. No person may, directly or indirectly, undertake any private business, commercial or entrepreneurial relationship with, whether or not pursuant to employment, contract or other agreement, express or implied, or sell any interest in such person to, any Authority officer or employee or special Authority officer or employee having any duties or responsibilities in connection with the purchase, acquisition or sale of any property or services by or to the Authority, or with any person, firm or entity with which he or she is employed or associated or in which he or she has an interest within the meaning of N.J.S.A. 52:13D-13(g). Any relationships subject to this subsection shall be reported in writing to the NJEDA Ethics Liaison Officer and the State Ethics Commission, which may grant a waiver of this restriction upon application of the Authority officer or employee or special Authority officer or employee upon a finding that the present or proposed relationship does not present the potential, actuality or appearance of a conflict of interest.

iv. No person shall influence, or attempt to influence or cause to be influenced, any Authority officer or employee or special Authority officer or employee in his or her capacity in any manner which might tend to impair the objectivity or independence of judgment of the officer or employee.

v. No person shall cause or influence, or attempt to cause or influence, any Authority officer or employee or special Authority officer or employee to use, or attempt to use, his or her official position to secure unwarranted privileges or advantages for the person or any other person.

Select the appropriate response to acknowledge your understanding and agreement to comply with the law.

If you have any questions about these requirements, contact the NJ Rise Program team at njrise@njeda.gov

Part B. Pending Proceedings


11. To the best of your knowledge, after reasonable inquiry, are Applicant, or any officers or directors of Applicant, or any Affiliates, a party to pending Legal Proceedings wherein any of the offenses or violations described in questions 1-10 above are alleged or asserted against such entity or person? With respect to laws banning or prohibiting discrimination or harassment in the workplace, please provide only information pertaining to any class action lawsuits or individual lawsuits alleging violations under the New Jersey Law Against Discrimination. *

If the answer to any of the foregoing questions is affirmative, you must provide the following information as an attachment to the application: (i) the case name and court/administrative agency (including jurisdiction and venue) in which such matters were tried or are pending; (ii) the charges or claims adjudicated or alleged; and (iii) status of the matter (e.g. Pending Dismissed following Settlement, Dismissed following Motion, etc.).

Please Note: An Applicant may refer to or attach specific provisions of a 10-K/Q or other filings with the U.S. Securities and Exchange Commission (SEC); however, the Applicant should be aware that different laws apply to disclosures to the Authority. This means that the Authority does not have the same types of materiality thresholds as the SEC. The Applicant is expected to supplement its SEC filings to ensure that all relevant matters are disclosed to the Authority, including any matters that were below the SEC's materiality threshold and any matters that may have occurred after its most recent filing.

Please Note: Eligibility is determined based on the information presented in the completed Application. If, at any time while engaged with the Authority the Applicant should become aware of any facts that materially alter or change its answers, or that render any of them incomplete or inaccurate, the Applicant has a duty to promptly report such facts to the Authority in writing. The Authority reserves the right to require additional clarifying or explanatory information from the Applicant regarding the answers given, to ask additional questions not contained in this Legal Questionnaire, and to perform its own due diligence investigations and searches.

- In this step, you are required to disclose any pending legal proceedings involving the applicant, its officers, directors, or affiliates.
- If, at any time while engaged with the Authority, the applicant becomes aware of any facts that materially alter or change its answers or render them incomplete or inaccurate, the applicant has a duty to promptly report such facts to the Authority in writing.
If applicable, upload the required Legal Questionnaire Addendum Provided by NJEDA by clicking "Add Files."

Document	Files
Legal Questionnaire Addendum	

*This guidance ensures that applicants accurately disclose any relevant pending legal proceedings and understand their ongoing duty to report any changes, maintaining transparency and compliance throughout the NJEDA application process.

If you have any questions about these requirements, contact the NJ Rise Program team at njrise@njeda.gov

CERTIFICATION OF LEGAL QUESTIONNAIRE AND AUTHORIZATION TO RELEASE INFORMATION

This certification shall be signed as follows:

- by applicant's General Counsel or Chief Legal Officer (recommended); or
- for a corporation, by a principal executive officer at least the level of vice president;
- for a partnership, by a general partner;
- for a sole proprietorship, by the proprietor;
- for a governmental entity, by the contact person (business administrator, manager, mayor, etc.);
- for other than above, by the person with legal responsibility for the application.

I hereby represent and certify that I have reviewed the information contained in this Legal Questionnaire, and that the foregoing information is true and complete under penalty of perjury. I am aware that if any of the foregoing statements made by me are willfully false, I am subject to punishment. I further agree to inform the New Jersey Economic Development Authority of any changes in the foregoing information which may occur prior to execution of any agreement with the Authority, and so long as any such agreement is in effect. Failure to disclose relevant matters may render the Applicant ineligible for the financial benefits sought and may subject the Applicant to disqualification, debarment, suspension, or referral to the office of the state's Attorney General.

The undersigned, on behalf of the Applicant, understands and acknowledges that information and documents provided to the New Jersey Economic Development Authority: (1) are subject to public disclosure during deliberations of the Authority at public meetings regarding the application and as set forth in the minutes of the Authority's public meetings; and (2) are subject to public disclosure under certain laws, including, but not limited to, the Open Public Records Act, N.J.S.A. 47A:1-1 et seq., and the common law right-to-know.

Electronic Signatures

Pursuant to written policy, the New Jersey Economic Development Authority allows documents to be signed electronically and hereby agrees to be bound by such electronic signatures. Please confirm that you, as a signatory to this document, also agree to be bound by electronic signatures.

Legal Questionnaire Electronic Signature *

Title *

[Previous](#)[Next](#)

This guidance ensures applicants understand the importance of certifying the accuracy of the provided information and agreeing to the terms of public disclosure and electronic signatures, maintaining the integrity and legality of the NJEDA application process.

- In this final Legal Questionnaire step, the applicant must certify the information provided in the Legal Questionnaire and authorize the release of information to the New Jersey Economic Development Authority (NJEDA).
- *Understand that information and documents provided are subject to public disclosure during deliberations of the Authority at public meetings.
- *Information is also subject to public disclosure under laws including the Open Public Records Act (N.J.S.A. 47A:1-1 et seq.) and common law right-to-know.

If you have any questions about these requirements, contact the NJ Rise Program team at njrise@njeda.gov

Step 14 : Certification of Non-Involvement in Activities in Russia or Belarus

CERTIFICATION OF NON-INVOLVEMENT IN ACTIVITIES IN RUSSIA OR BELARUS

Program Name: **New Jersey Re-assigning In State Employees Program**

Applicant Name: **ABC Company**

Applicant DBA: **ABC Widgets**

Pursuant to N.J.S.A. 52:32-60.1, et seq. (P.L. 2022, c.3) any person or entity (hereinafter "Applicant") that seeks to be approved for or continue to receive an economic development subsidy from the New Jersey Economic Development Authority must complete the certification below indicating whether or not the Applicant is identified on the Office of Foreign Assets Control (OFAC) Specially Designated Nationals and Blocked Persons list, available here: (<https://sanctionssearch.ofac.treas.gov/>). If the New Jersey Economic Development Authority finds that an Applicant has made a certification in violation of the law, it shall take any action as may be appropriate and provided by law, rule or contract, including but not limited to, imposing sanctions, seeking compliance, recovering damages, declaring the party in default and seeking debarment or suspension of the party. By signing this certification, Applicant agrees that it has an affirmative ongoing obligation to disclose to NJEDA whether it appears on the OFAC list for any reason, during the application process and the agreement term.

Certification

I, the undersigned, have read and reviewed the Office of Foreign Assets Control (OFAC) Specially Designated Nationals and Blocked Persons list, and having done so certify (must check one appropriate box and complete the Authorized Signature section below):

A. That the Applicant is not identified on the OFAC Specially Designated Nationals and Blocked Persons list on account of activity related to Russia and/or Belarus and is not engaged in activities related to Russia or Belarus. OR

B. That I am unable to certify as to "A" above because the Applicant is identified on the OFAC Specially Designated Nationals and Blocked Persons list on account of activity related to Russia and/or Belarus. OR

C. That I am unable to certify as to "A" or "B" above because the Applicant, though identified on the OFAC Specially Designated Nationals and Blocked Persons list on account of activity related to Russia and/or Belarus, is engaged in activities in Russia or Belarus consistent with federal law, regulation, license or exemption. A detailed, accurate and precise description of how the Applicant's activity related to Russia and/or Belarus is consistent with federal law is set forth below, including a copy of the license or listing the exemption. (Attach Additional Sheets If Necessary.)

Authorized Signature

I understand that if the above statements are willfully false, I shall be subject to penalty:

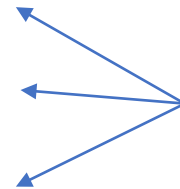
Applicant Authorized Representative	Name	Title	Applicant FEIN
	Test Test	Test	12-3456789

E-Signature of Applicant Authorized Representative *

Definitions

"Economic development subsidy" means the provision of an amount of funds to a recipient with a value of greater than \$25,000 for the purpose of stimulating economic development in New Jersey, including, but not limited to, any investment, bond, grant, loan, loan guarantee, matching fund, tax credit, or other tax expenditure.

- In this step, the applicant must certify their non-involvement in activities related to Russia or Belarus as part of the New Jersey Re-assigning In State Employees Program application.
- **Pursuant to N.J.S.A. 52:32-60.1 et seq. (P.L. 2022, c.3):** Any applicant seeking to receive an economic development subsidy must certify whether they are listed on the OFAC Specially Designated Nationals and Blocked Persons list.
- ***The NJEDA will take appropriate actions if an applicant makes a false certification.**



Select the appropriate certification option (A, B, or C) from the dropdown menu.

This guidance ensures applicants understand the requirements for certifying non-involvement in activities related to Russia or Belarus and accurately complete the necessary documentation for the NJEDA application process.

If you have any questions about these requirements, contact the NJ Rise Program team at njrise@njeda.gov



Step 15 : Applicant Certifications

Applicant Certifications

Eligibility of financial assistance by the New Jersey Economic Development Authority (NJEDA) is determined by the information presented in this application. Any changes in the status of the proposed project from the facts presented herein could disqualify the project. Only Board Members of the governing board of the particular program for which you are applying, by resolution, may take action to determine project eligibility and to authorize the issuance of funds.

I, Test Test, THE UNDERSIGNED, BEING DULY SWORN UPON MY OATH SAY:

I affirm, represent, and warrant that the information contained in this application and in all associated attachments submitted herewith is to the best of my knowledge true and complete and that the funding applied for herein is not for personal, family, or household purposes. *

Yes

I understand that if such information is willfully false, I am subject to criminal prosecution under N.J.S.A. 2C:28-2 and civil action by the NJEDA which may at its option terminate its financial assistance. *

Yes

I authorize the New Jersey Department of Law and Public Safety to verify any answer(s) contained herein through a search of its records, or records to which it has access, and to release the results of said research to the NJEDA. *

Yes

I authorize the NJEDA to provide information submitted to it by or on behalf of the applicant to any bank or State agency which might participate in the requested financing with the NJEDA. *

Yes

I certify my understanding that an electronic signature of this Application and any Approval Letter or Agreement shall be a binding on the parties. *

Yes

- In this step, the applicant must make several certifications to affirm the accuracy and completeness of the application and authorize certain actions by the NJEDA.
- Eligibility for financial assistance by the NJEDA is determined by the information presented in this application.
- Any changes in the status of the proposed project from the facts presented may disqualify the project.
- Only Board Members of the governing board of the program for which you are applying may take action to determine project eligibility and authorize fund issuance.

[Previous](#)

[Next](#)

If you have any questions about these requirements, contact the NJ Rise Program team at njrise@njeda.gov



Step 16 of 17: Select Payment Method

Payment Method

Select form of payment: *

Credit Card

Payment Details

Applicant Organization Name

ABC Company

Application Fee Request ID

FREQ-0011499

Fee Amount

\$ 5,000.00

- In this final step, you will review the payment details and proceed with the payment. Here's how to complete this section:
- **Review Payment Details Example:**
 - **Applicant Organization Name:** ABC Company.
 - **Application Fee Request ID:** FREQ-0011499.
 - **Fee Amount:** \$5,000.00.

If you have any questions about these requirements, contact the NJ Rise Program team at njrise@njeda.gov



Order Section

Amount **5,000.00 USD**
Description NJEDA CAPP-00036745
Invoice Number FREQ-0011499

Checkout



Order Section



Order Section

Amount 5,000.00 USD
Description NJEDA CAPP-00036745
Invoice Number FREQ-0011499

Payment

PAYMENT CARD



Card Number * Change Card

Expiration Date(MMY) * CVV2

Billing Address

Company ABC Company

First Name Test Last name Test

Address1 test

Address2

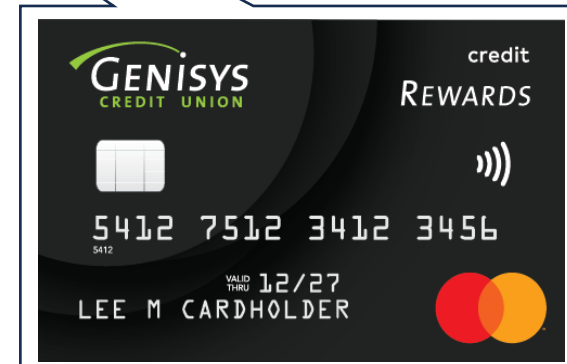
City Avenel State/Province NJ Postal Code 07001

Country United States

Email Address sblg@test.com

Phone (000) 000-0000

Submit Payment



If you have any questions about these requirements, contact the NJ Rise Program team at njrise@njeda.gov