



NJ EDA

ECONOMIC DEVELOPMENT AUTHORITY

MAIN STREET ACQUISITION SUPPORT GRANT



Launches Tuesday October 1, 2024

New Jersey Economic Development Authority

About Us



The New Jersey Economic Development Authority (NJEDA) grows the state's economy and increases equitable access to opportunity by supporting high-quality job creation, catalyzing investment, and fostering vibrant, inclusive community development.

We work in partnership with a diverse range of stakeholders to implement programs and initiatives that improve quality of life, enhance economic vitality, and strengthen New Jersey's long-term economic competitiveness.

Main Street Acquisition Support Grant

**Closing Cost Reimbursement
grant up to \$50,000**

The Main Street Acquisition Support Grant product is a pilot product under the Main Street Recovery Fund that will offer a grant of up to \$50,000 to reimburse an eligible New Jersey small business for closing costs related to the purchase of a New Jersey commercial property from which the small business will operate.



Program Details



Must be an arm's length transaction with a conventional lender that administers commercial loans with standard underwriting criteria.

Conventional lenders may include:

- **SBA Lender**
- **Bank**
- **Credit Union**
- **NJ State Lender**
- **NJ County Lender**
- **NJ Municipal Lender**
- **Community Development Financial Institution (CDFI)**
- **Minority Depository Institution (MDI)**

Program Details

The closing must have taken place after the application portal is open to the public (October 1, 2024).

- **The grant Application date must be no later than one year from date of closing.**
- **One grant per EIN for a maximum of one location.**



Applicant Eligibility



New Jersey For profits and nonprofits are eligible to apply

- **Applicants must meet the SBA definition of a small business.**
- **Real estate holding companies (if applicable) must apply as a co-applicant. The small business must apply as applicant and occupy the purchased property.**
- **The small business must either wholly own the real estate holding company, or ownership of both entities, & percentage of ownership, must be the same.**

Property Eligibility

Cannot be zoned for residential use only, and vacant land is not eligible

- **Small business (applicant) must occupy and operate from at least 1,000 sq. ft. of the total usable square footage of the building devoted to commercial use.**
- **Only a new purchase is eligible, cannot be a refinance of an existing loan.**
- **NJEDA will file a 5-year deed restriction on the property.**



Additional Terms



\$500 approval fee due at the time of approval.

- **Grant agreement term is 5 years. Small Business Lease Grant awardees are eligible for this product. Any time remaining on the small business lease grant commitment will be added to the grant term and 5-year deed restriction.**
- **The small business applicant must occupy and operate from the purchased property at time of executing the grant agreement and continuously do so for the duration of the grant agreement.**

Additional Terms



Annual Certification

- **Due to statute, all employees, whether non-tipped or tipped, of the small business must be paid not less than 120% of the minimum wage rate.**
- **The small business is required to certify annually to:**
 - **Continuously operating from the purchased property**
 - **Compliance with minimum wage requirements**

If major construction or major renovation has prevented the small business applicant from operating from the purchased property, the small business applicant must:

- **Begin operating from at least 1,000 square feet of the total usable square footage of the building devoted to commercial use no later than 12 months from the date of executing the grant agreement.**
 - **At the time of the first annual compliance period Provide a Certificate of Occupancy confirming the major renovations and/or construction is completed and certify to continuously operating from the purchased property since the date of the Certificate of Occupancy.**
- ! If the applicant does not comply with the grant agreement terms, the property is sold, fully leased out, or if the small business no longer occupies and operates from the minimum of 1,000 square feet of the total usable square footage of the building prior to satisfaction of the 5-year compliance period, repayment of all or a portion of the grant funds will be required.**

Application Checklist



Main Street Acquisition Support Grant Application Checklist

Required Documents

1. A completed NJEDA online application. Please ensure application is filed in your organization's registered legal name by checking [Business Name Search](#) for both Applicant and Real Estate Holding Company Co-Applicant, if any.

NOTE: If property was purchased through real estate holding company, the real estate holding company would be listed as co-applicant and the small business that operates from the purchased property would be the applicant.

2. HUD-1, closing disclosure, or other satisfactory settlement statement to support closing costs and closing date of the purchased property.
 - Closing date must have occurred after application was open to the public
 - Grant application date must be no later than one year from date of closing

3. Copy of deed that has been filed after closing and affidavit of title for NJ commercial property purchased

4. Copy of full appraisal for the NJ commercial property that was purchased

5. Formation Documents- must provide company formation documents that relate to the entity applying. Required for Applicant and Real Estate Holding Company Co-Applicant, if any
 - **Sole Proprietor:** provide a [Certificate of Trade Name](#) (filed with the County Clerk). The business must also be registered with the State of New Jersey. ([State of New Jersey Online Tax/Employer Registration](#))
 - **LLC:** [Certificate of Formation](#) and [Operating Agreement](#)
 - **Partnership:** [Certificate of Formation](#) and [Partnership Agreement](#)
 - **Corporation:** [Certificate of Incorporation](#) and [Bylaws](#)
 - **Not-for-profit:** [Certificate of Incorporation](#), [Bylaws](#) and 501c3 determination letter
 - **Out of State:** If your business is not registered in the State of NJ and based in NJ you are ineligible for this loan. If your entity was formed out of state but operates within the State of NJ, you must file a [Certificate of Authority](#) when registering the business in NJ and provide that certificate.

6. Current NJ Tax clearance certificate for applicant and Real Estate Holding Company Co-applicant (if any). Grant Application cannot be approved until received.
 - [Directions for securing your tax clearance certificate](#)
 - Email BusinessAssistanceTC.Taxation@treas.nj.gov with issues or concerns

Prepare to apply


- Prior to applying, it is recommended that applicants use the applicant checklist to prepare for the application.
- The full checklist can be found on the NJEDA's Main Street Acquisition Support Grant webpage: njeda.gov/main-street-acquisition-support-grant

Required Documents

Documents required at time of application include but is not limited to

- ✓ **HUD-1, closure disclosure, or other settlement statement**
- ✓ **Full appraisal**
- ✓ **NJ Tax clearance certificate**
- ✓ **Deed to the property**
- ✓ **Affidavit of Title**
- ✓ **WR-30 or other payroll documentation, if applicable**
- ✓ **Federal Tax Returns- 3 most recent consecutive years required to file (if available).**

Tax Clearance Certificate


State of New Jersey
DEPARTMENT OF THE TREASURY
DIVISION OF TAXATION
P. O. Box 272
TRENTON, NEW JERSEY 08695-0272

PHILIP D. MURPHY
Governor

SHEILA Y. OLIVER
Lt. Governor

ELIZABETH MAHER MUOIO
State Treasurer

JOHN J. FICARA
Acting Director

09/29/2021

Attn:


**BUSINESS ASSISTANCE OR INCENTIVE
CLEARANCE CERTIFICATE**

Agency : New Jersey Economic Development Authority
Applicant ID # :

The Director of the Division of Taxation, in accordance with Chapter 101, Laws of N.J. 2007, has reviewed the records of the above Applicant for Business Assistance or Incentive from the above referenced agency. This review shows that the Applicant is in compliance with this act.

This certificate indicates the Division of Taxation has no objections to the issuance of said Assistance or Incentive. This certificate does not constitute a waiver of authority to demand resolution of any other deficiencies and delinquencies and shall not prevent further audit or the assessment of additional taxes, penalties, interest or fees as may be provided by law.

This certificate is valid for 180 days from the date of issuance.



John J. Ficara
Acting Director

How to apply

- Applicants will need to submit a current Tax Clearance Certificate as part of your application.
- Visit the NJEDA website for instructions on submitting the [Tax Clearance Certificate](#)
- For assistance, email businessassistancetc.taxation@treas.nj.gov.

LOAN PROGRAMS



Small Business Fund

New Jersey-based small businesses in operation for at least one full year with revenue less than or equal to \$3 million; not-for-profits in operation for at least 3 full years.



Direct Loans

New Jersey-based businesses in operation for two years and reporting a profit that are committed to job creation/retention, may be eligible for direct loans through the NJEDA when conventional financing is not available.



Premier Lender Program

Partnering with banks to ensure that New Jersey businesses and communities have the resources necessary to expand and that our communities have a healthy climate for growth.

Application Portal



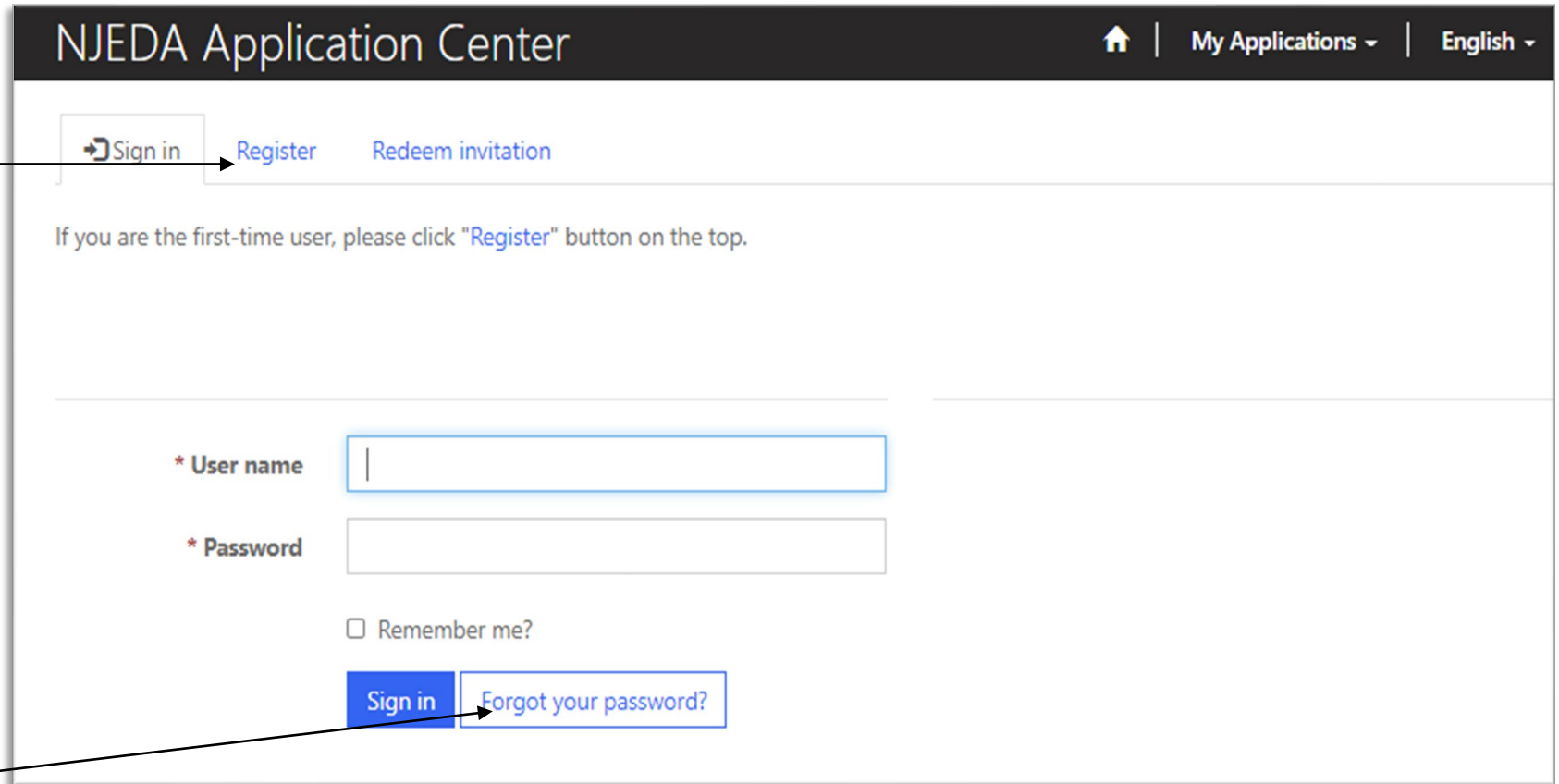
Ready to apply

- **The application portal will be open on **October 1** at **10am** on njeda.gov/main-street-acquisition-support-grant**
- **Applications accepted on a rolling basis until funds are fully awarded.**
- **Applications will be reviewed for completeness.**
- **FAQs and this presentation will be posted on website**

NJEDA Application Center Sign In Page

<https://programs.njeda.com/en-US/>

If this is the first time you are using this portal to apply for an NJEDA product, please click “Register” button on the top



If you have forgotten your password, simply click on the “Forgot your password?” button and follow the instructions. An email will be sent enabling you to reset. Please note that your Username will be included in the email you receive. Be sure to confirm that you are using the correct username when you sign in.

How to Register Your Email Address

- 1. Enter your email, username (can be the same as your email) and password.
Passwords must contain characters from at least three of the following four classes: uppercase, lowercase, digit, and non-alphanumeric (special).
- 2. Once information is filled in click "Register"

NJEDA Application Center [Home](#) | [My Applications](#) | [English](#) | [Sign in](#)

[Sign in](#) | **Register** | [Redeem invitation](#)

THIS IS NOT AN APPLICATION FOR NJEDA ASSISTANCE. THIS PAGE ALLOWS YOU TO CREATE A USER ACCOUNT THAT YOU WILL USE TO LOG IN TO NJEDA'S PRE-REGISTRATION AND/OR APPLICATION PORTAL.

Register for a new local account


* Email

* Username

* Password

* Confirm password

[Register](#)

 PLEASE MAKE SURE TO WRITE-DOWN/
SAVE YOUR USERNAME AND PASSWORD

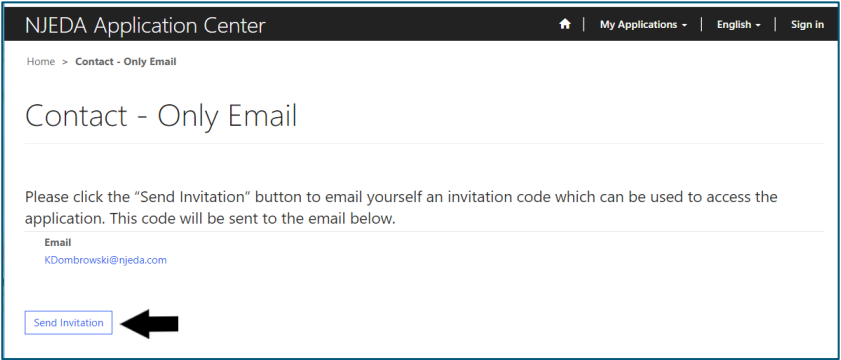
If Your Email is Recognized By the Application Portal

If after clicking on “Register” you receive the following pop-up, that indicates that your email address is already recognized in our system, and you need to request an Invitation Code. Begin by clicking on the blue “OK” button.

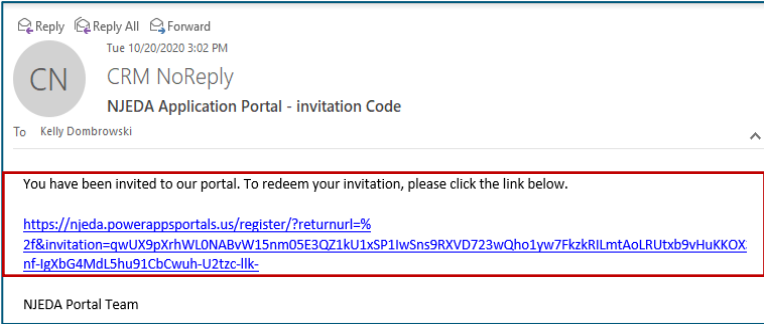
The screenshot shows the NJEDA Application Center registration page. At the top, there are navigation links for "Sign in", "Register", and "Redeem invitation". Below these is the heading "Register for a new local account". The registration form includes fields for "Email" (kdombrowski@njeda.com), "Username" (NJEDAKdombrowski), "Password", and "Confirm password", with a "Register" button at the bottom. A pop-up message from "programs.njeda.com" is overlaid on the form, stating: "The email address kdombrowski@njeda.com is already in our system. This may be because you have previously applied for other NJEDA programs. Please click OK to email yourself an invitation code which can be used to access this program application." A blue "OK" button is visible in the pop-up, with a black arrow pointing to it from the right.

Redeeming An Invitation Code

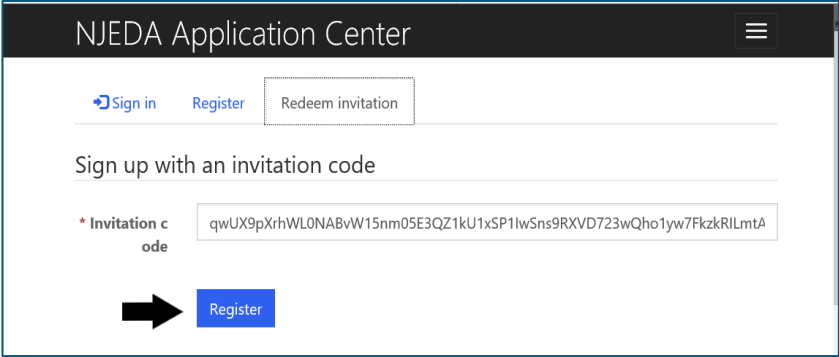
1. Click **SEND INVITATION** to email yourself an invitation code.



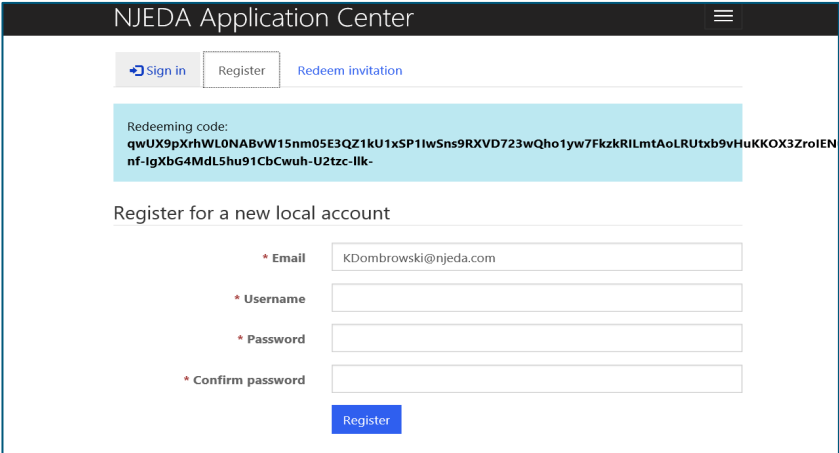
2. Check your email (including junk/spam) for an email from CRMNoReply. **Click the link in that email.**



3. The link from email should send you to this page on the portal. Make sure you are on the Redeem Information tab and **Click REGISTER**



4. **Fill in the information** requested and **click REGISTER** to complete the process. Remember this username and password – you will need it each time you access the application portal



Setting Up Applicant Profile

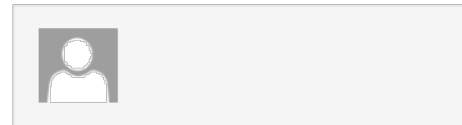
(If Your Email is New and Not Recognized by the Portal)

Setting up your Profile

1. Once you click Register, you must enter “Your Information”
2. First Name, Last Name and Phone Number is Required
3. Confirm your email address is correct (this will be the primary way the NJEDA contacts your business)
4. Once complete, click “Update”

Home > Profile

Profile



Profile

Security

Change password

Change email

Manage external authentication

Please provide some information about yourself.

If you need language assistance, please send NJEDA your name, spoken language and telephone number to languagehelp@njeda.com

You must complete your profile before using the features of this website.

Your information

First Name *

Last Name *

E-mail

Phone *

Organization Name

Title

Web Site

Update

Confirming Email

Confirming Your Email

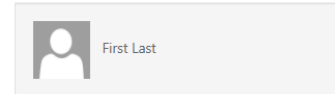
1. Once “Your Information” is complete, you will need to confirm your email.
2. Within the blue box, click on “Confirm Email”.
3. An email will be sent to the email address listed.
4. Go to your email and follow the instructions within the email.
5. You MUST confirm your email address.



Once your email is confirmed please return to the portal to begin your application.

Home > Profile

Profile

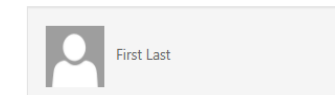


Profile

- Security
 - Change password
 - Change email ⓘ
 - Manage external authentication

You must complete the email confirmation below before using the features of this site!

ⓘ Your email requires confirmation. [Confirm Email](#)



Profile

- Security
 - Change password
 - Change email ⓘ
 - Manage external authentication

Confirm E-mail

ⓘ A Confirmation Email has been sent to your below email account. Please follow the instructions in the email to complete the registration.

E-mail

Trouble Logging Into the Portal?



If you are having any issues creating a username or password, redeeming an invitation code, or generally logging into the portal, please call our **Customer Care line (844) 965-1125** and a representative will assist you.

NJEDA Application Center Sign In Page

<https://programs.njeda.com/en-US/>

Click here to
begin application



Main Street Acquisition Support Grant

Start Application

Read this information before starting your application.



Main Street Acquisition Support Grant

Welcome to the NJEDA's Main Street Acquisition Support Grant application. We look forward to helping you grow your business in New Jersey!

Program Description:

Before you get started with your application, please review the [product specifications](#) and [frequently asked questions](#) to ensure that your business is eligible. For this application, the applicant is the small business that purchased the commercial property and will operate from at least 1,000 square feet of total usable square footage of the building devoted to commercial use. If the commercial property was purchased through a real estate holding company, the real estate holding company will be the co-applicant and the small business that occupies the building will be the applicant. The small business applicant must either wholly own the real estate holding company or the ownership for both entities, and percentage of ownership for both entities is required to match in order to be eligible.

Please note:

The maximum grant amount available for each eligible business under the Main Street Acquisition Support Grant is \$50,000 for the closing on a single eligible location.

There is a limit of one grant per business entity, as determined by the Employer Identification Number (EIN).

Grants under the Main Street Acquisition Support Grant may be used for the reimbursement of closing costs to eligible New Jersey small businesses that have purchased a New Jersey commercial property from which their business will operate.

Please carefully review the below criteria to determine if you are eligible for the Main Street Acquisition Support Grant:

- The **small business applicant** must operate from at least 1,000 sq ft of the total usable square footage of the building devoted to commercial use.
- Awardee must certify that for the term of the five year grant, that it will operate its commercial business from the NJ project location/building that was purchased.
- Property purchased must be located in NJ.
- Closing on the purchased property must have occurred after application was open to the public on 10/01/2024.
- Grant application date must be no later than one year from date of closing.
- Vacant land or property purchased for residential use only would not be eligible.
- Applicant must meet the [SBA definition of small business based on NAICS code](#).
- Applicant must provide current Tax Clearance Certificate from the NJ Division of Taxation prior to receiving NJEDA approval.
- Applicants must be in substantial good standing prior to approval with NJEDA, the NJ Department of Labor, and NJ Department of Environmental Protection, with all decisions of substantial good standing at the discretion of those entities.
- Only a new purchase is eligible; the closing cannot be a refinancing of an existing loan.
- If the property was purchased through real estate holding company, the small business must either wholly own the real estate holding company, or the ownership of both entities, and percentage of ownership, must be the same. If the holding company that purchased the property does not have the same owners or ownership percentage as the small business or is not wholly owned by the applicant, then the applicant will be ineligible for this product.
- Applicant must have purchased the property in an arm's length transaction with a conventional lender (SBA, CDFI, MDI, bank, credit union, or any State of New Jersey, New Jersey County, New Jersey City administered loan with underwriting standards accepted). Properties purchased in cash, using seller financing or hard money financing are not eligible.
- All awardees are required to permit NJEDA to file a deed restriction on the purchased property to ensure the ownership and use stays the same for 5 years after they receive their grant.

By checking this box, you acknowledge that you have reviewed all applicant and borrower eligibility requirements as outlined in the [Main Street Acquisition Support Grant Board Memo](#), and [Main Street Acquisition Support Grant Program Specifications](#) and [Main Street Acquisition Support Grant Application Checklist](#)

I acknowledge that I have reviewed these materials.

Check the box to start application.



Start Application

I acknowledge that I have reviewed these materials.

Language Assistance:

ATENCIÓN: si habla español, los servicios de asistencia lingüística, gratuitos, están disponibles para usted enviando un correo electrónico a languagehelp@njeda.gov.

تنبيه: إذا كنت تتحدث اللغة العربية، فإن خدمات المساعدة اللغوية مجانية متاحة لك عبر إرسال بريد إلكتروني إلى languagehelp@njeda.gov

注意: 如果您說粵語, 可以透過傳送電子郵件至 languagehelp@njeda.gov 免費獲取語言協助服務。

注意: 如果您說普通話, 可以通过发送电子邮件至 languagehelp@njeda.gov 免費获取語言協助服務。

ધ્યાન આપો: જો તમે ગુજરાતી બોલતા હોય તો, તમારા માટે languagehelp@njeda.gov પર ઈ-મેઇલ કરવાથી ભાષા સહાય સેવાઓ મફતમાં ઉપલબ્ધ છે.

ध्यान दें: यदि आप हिंदी बोलते हैं, तो languagehelp@njeda.gov पर ईमेल द्वारा, आप के लिए नि:शुल्क भाषा सहायता सेवाएं उपलब्ध हैं।

ATTENZIONE: se parla italiano, può usufruire gratuitamente di servizi di assistenza linguistica scrivendo all'indirizzo languagehelp@njeda.gov

알림: 한국어를 사용하시는 경우, 언어 지원 서비스가 무료로 이메일 languagehelp@njeda.gov 을 통해 제공됩니다.

UWAGA: Jeśli mówisz po polsku, możesz uzyskać pomoc tłumacza bezpłatnie wysyłając e-mail pod adres languagehelp@njeda.gov.

ATENÇÃO: se você falar português, oferecemos serviços de apoio de idioma gratuitos. Envie um e-mail para languagehelp@njeda.gov.

ATTENTION: Kung nagsasalita ka ng Tagalog, magagamit mo ang libreng mga serbisyong tulong sa wika sa pamamagitan ng pag-email sa languagehelp@njeda.gov.

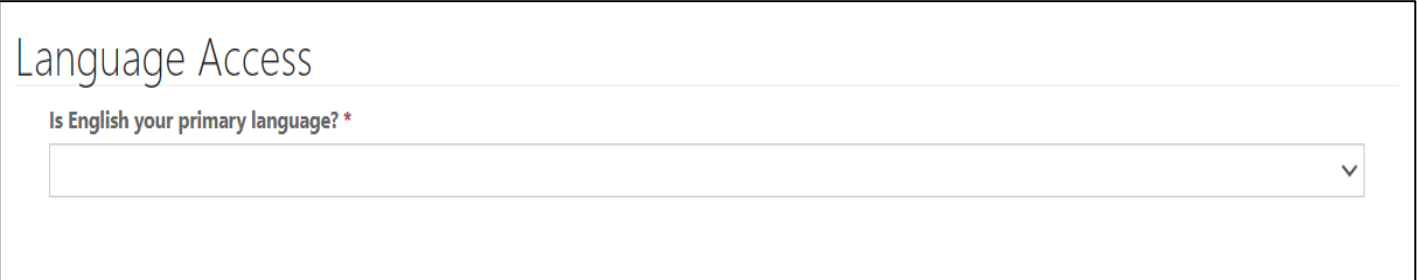
Create Main Street Acquisition Support Grant Application

Click **CREATE** button
to start
application.



Language Access

Provide a “Yes/No” response to indicate whether English is your primary language or select “Prefer Not to Answer”.

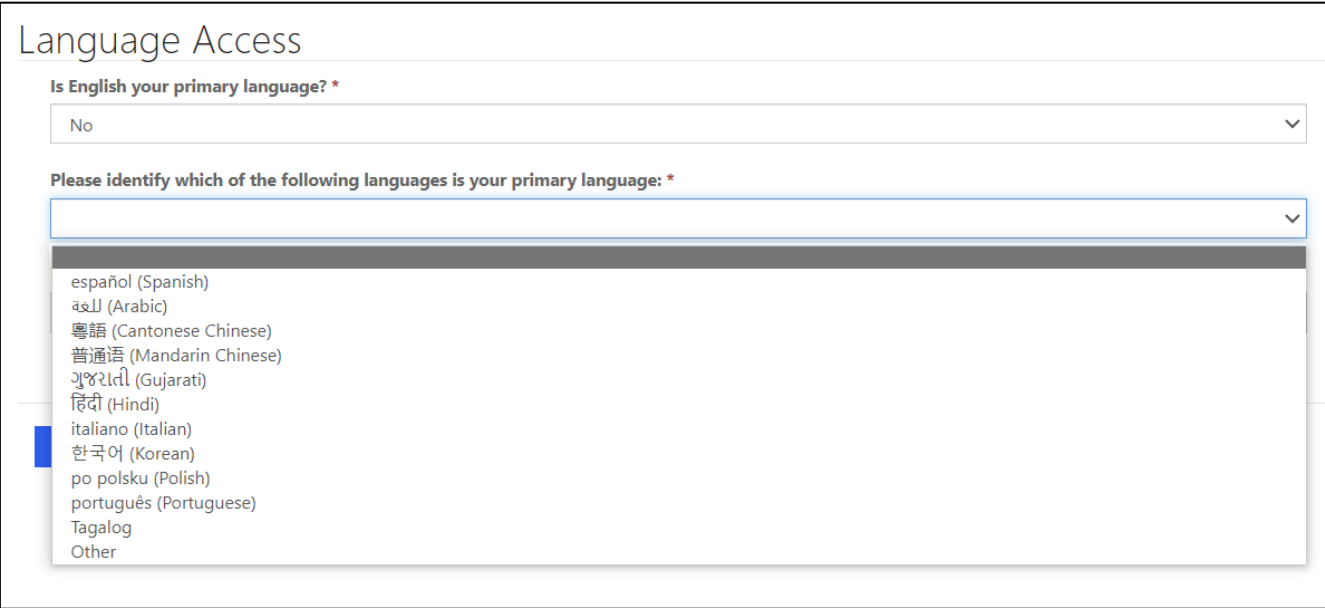


Language Access

Is English your primary language? *

[Dropdown menu]

Free language assistance services are available to you by sending an email to languagehelp@njeda.gov.



Language Access

Is English your primary language? *

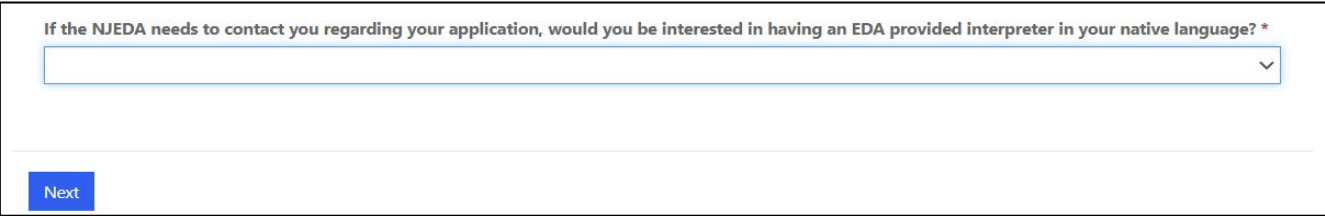
No

Please identify which of the following languages is your primary language: *

[Dropdown menu]

- español (Spanish)
- العربية (Arabic)
- 粵語 (Cantonese Chinese)
- 普通話 (Mandarin Chinese)
- ગુજરાતી (Gujarati)
- हिंदी (Hindi)
- italiano (Italian)
- 한국어 (Korean)
- po polsku (Polish)
- português (Portuguese)
- Tagalog
- Other

If the NJEDA needs to contact you regarding your application and you would be interested in having an interpreter in your native language, please answer “No” to “Is English your primary language?” and “Yes” to the question that appears.



If the NJEDA needs to contact you regarding your application, would you be interested in having an EDA provided interpreter in your native language? *

[Dropdown menu]

Next

Applicant Background

Applicant Background

Is the entity that purchased the commercial property a real estate holding company? *

Please be advised since you indicated "Yes" for the property purchased through a real estate holding company the below criteria must be met:

- The applicant on application must be the small business that operates the commercial building
- The co-applicant on application must be the real estate holding company
- The small business applicant must either wholly own the real estate holding company, or the ownership of both entities, and percentage of ownership, must be the same
- A certification will be required by the real estate holding company to confirm that it will provide a five-year deed restriction on the property that restricts a property transfer

[Previous](#) [Next](#)

Is the entity that purchased the commercial property a real estate holding company? *

Was the property purchased by the small business that will operate from commercial building? *

[Previous](#) [Next](#)

Primary Point of Contact

Provide contact information for the Primary Point of Contact for this application

Is the Primary Point of Contact legally authorized to submit the application on behalf of the applicant company?*

Is the Primary Point of Contact the CEO?*

Is the Primary Point of Contact authorized to speak to the media on behalf of the company?*

If the answer is **“No”** to any of the above questions, the applicant will have an opportunity to enter this information later in the application.

Primary Point of Contact

Throughout the life of a project – from application, to approval, to closing, and to certification/servicing – NJEDA will need to engage with various members of your team. This section collects contact information for individuals we may need to speak with as part of this project.

Please provide contact information for the primary point of contact within the applicant that NJEDA will keep updated on the status of this application.

NOTE: It is highly recommended that the primary point of contact be the individual that is currently filling out this application.

Salutation

First Name *

Middle Initial

Last Name *

Suffix

Title *

Email Address *

Email Address Confirmed *

Please be sure the email address you enter is a valid email address, as this will be the primary address by which NJEDA contacts you on the status of this application.

Phone Number and Extension (if available) *

To include an extension with your phone number, simply enter the phone number first, followed by the extension.

Is the Primary Point of Contact legally authorized to submit this application on behalf of the applicant company? *

Legally authorized representative means one of the following:

- by applicant's General Counsel or Chief Legal Officer (recommended); or
- for a corporation: a principal executive officer at least the level of vice president;
- for a partnership: a general partner;
- for a sole proprietorship: the proprietor;
- for a governmental entity: the contact person (business administrator, manager, mayor, etc.);
- for other than above: the person with legal responsibility for the application.

Is the Primary Point of Contact the Chief Executive Officer/equivalent officer for North America operations, or equivalent highest-ranking executive for the applicant company? *

Is the Primary Point of Contact authorized to speak to the media on behalf of the applicant? *

Applicant Organization (1/3)

Please provide information about the company that is applying for assistance.

Applicant Organization

In this section, we are collecting information about the primary applicant for this program. We are focused on the primary applicant only. We will collect information on affiliates, parent companies, holding companies, or other related entities in the following sections of the application.

Applicant Organization Name *

The full name of your registered legal entity. This name should match the name on your formation documents. If you are not sure of your legal entity name, please visit <https://www.njportal.com/DOR/BusinessNameSearch/Search/BusinessName>.

Applicant Doing Business As (DBA)

Does your business operate under a different name?

Certificate of Alternate Name

Please provide a Certificate of Alternate Name issued by Division of Revenue and Enterprise Services if you have one. Copies can usually be found on the state business records website [Division of Revenue & Enterprise Services: Business Records Service \(njportal.com\)](https://www.njportal.com/DOR/BusinessNameSearch/Search/BusinessName).

Document	Files
Certificate of Alternate Name	<input type="button" value="Add Files"/>

Applicant Entity Type *

What is the ownership structure of the applicant?

Is the applicant, or any person who controls the applicant or owns or controls more than 1% of the stock of the applicant, an officer or employee of any agency, authority or other instrumentality of the State of New Jersey? *

Date Established *

Please make sure this date matches the date on your entity's formation documents. MM/DD/YYYY

Mailing Address

Country *

Street Address 1 *

Please continue typing out your full address (include city, state, etc.) until the correct address appears in the dropdown.

Street Address 2

City *

State / Province *

Zip / Postal Code *

Applicant Organization (2/3)

Upload applicant formation documents.*

Formation documents can include Articles of Incorporation, Articles of Organization, Certificate of Incorporation, or Certificate of Trade Name.

Applicant Country of Incorporation/Formation *

United States

Applicant State of Incorporation/Formation *

Please upload any formation documents for the Application Organization

Documentation to verify applicant entity's name – must provide company formation documents that relate to the entity applying (Articles of Incorporation, Articles of Organization, Certificate of Incorporation, Certificate of Trade Name (filed at county clerk's office-for sole proprietors))

- **Sole Proprietor:** Provide a *Certificate of Trade Name* (filed with the county clerk)
- **LLC:** Provide a *Certificate of Formation* if applicable and / or *Operating Agreement* if applicable
- **Corporation:** Provide a *Certificate of Incorporation and Bylaws*
- **NonProfit:** Provide a *Certificate of Incorporation and Bylaws*
- **Out of State:** If your entity was formed out of state but operates within the State of New Jersey, you must file a *Certificate of Authority* when registering the business in New Jersey and provide that certificate.

Document	Files
Formation Document(s) *	<input type="button" value="Add Files"/>

Applicant Federal Employer Identification Number (FEIN) *

The 9 digit Federal Tax ID number of your organization.

Applicant New Jersey Tax ID Number *

Applicant Organization's Phone Number and Extension *

To include an extension with your phone number, simply enter the phone number first, followed by the extension.

Applicant Organization's Website

Please provide a high-level, 2-3 short paragraph description of the applicant. This may include the type of business you are involved in, your company's mission statement, the markets or customer base the company serves, and any other information about your business that the NJEDA should understand to review your application. *

Provide a high-level description of the applicant company.



* Required documentation

Applicant Organization (3/3)

Click the magnifying glass to launch the NAICS search window.



Lookup records

Search

Choose one record and click Select to continue

Name	NAICS	NAICS Code	NAICS Sub	NAICS Sector	National	National Code	Second	Industry	Industry Code	Industry Id
<input type="checkbox"/> 111110 - Soybean Farming	Soybean Farming	111110	Crop Production	Agriculture, Forestry, Fishing and Hunting	Soybean Farming	111110	111100	Oilseed and Grain Farming	AGRI	11
<input type="checkbox"/> 111120 - Oilseed (except Soybean) Farming	Oilseed (except Soybean) Farming	111120	Crop Production	Agriculture, Forestry, Fishing and Hunting	Oilseed (except Soybean) Farming	111120	111100	Oilseed and Grain Farming	AGRI	11

Select Cancel Remove value

Please be sure the NAICS code identified is the same code that is listed on your most recent business tax filings.

Upload NJ Tax Clearance Certificate.*

Certificates may be requested through the [State of New Jersey's online Premier Business Services \(PBS\) portal](#). Under the Tax & Revenue Center, select Tax Services, then select Business Incentive Tax Clearance. If the applicant's account is in compliance with its tax obligations and no liabilities exist, the Business Incentive Tax Clearance can be printed directly through PBS.

Is the applicant involved in religious activities or religiously affiliated?

IF YES The NJEDA will need to collect additional information from you if your entity is involved in religious activities or is religiously affiliated.

For a copy of the Religious Activity Questionnaire form [CLICK HERE](#).*

NAICS

North American Industry Classification System (NAICS) Code *

Search

Please select the magnifying glass to launch the NAICS search window. In the upper right hand of the window there is a search bar. In the search bar, you may enter your NAICS code, the type of business you are, or the industry in which your business operates. If your search does not return a result, please try additional terms that describe your business until you return a result.

Please be sure to use the same code that is listed on your most recent business tax filings. For help, please see the [North American Industry Classification System \(NAICS\) U.S. Census Bureau website](#).

Tax Clearance Certificate

Please upload the Tax Clearance Certificate from the NJ Division of Taxation here.

Document	Files
Tax Clearance Certificate Document(s) *	<input type="button" value="Add Files"/>

Certificates may be requested through the State of New Jersey's online [Premiere Business Services \(PBS\)](#) portal. Under the Tax & Revenue Center, select Tax Services, then select Business Incentive Tax Clearance. If the applicant's account is in compliance with its tax obligations and no liabilities exist, the Business Incentive Tax Clearance can be printed directly through PBS. [CLICK HERE](#) for instructions on how to secure your tax clearance certificate.

Is the applicant involved in religious activities or is religiously affiliated? *

Yes

Please note that this requires additional questions to determine eligibility of the requested financial assistance.

Religious Affiliation Form

The NJEDA will need to collect additional information from you if your entity is involved in religious activities or is religiously affiliated. Please download the religious activity questionnaire form [DOWNLOAD HERE](#), and upload the completed form below.

Document	Files
Religious Affiliation Form *	<input type="button" value="Add Files"/>

Prior NJEDA Assistance

Has the applicant, or any related entities, previously received NJEDA assistance? *

I certify that the firm is not in default with any other program administered by the State of New Jersey. *

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* Required documentation

Cannabis Questionnaire

Cannabis Questionnaire

Has the applicant applied for or been issued a license, including a conditional license, from the New Jersey Cannabis Regulatory Commission (NJ-CRC) to operate as a cannabis cultivator, cannabis manufacturer, cannabis wholesaler, cannabis distributor, cannabis retailer, or cannabis delivery service; or does the applicant employ or intend to employ, or is the applicant itself, a certified personal use cannabis handler to perform work for or on behalf of a cannabis establishment, distributor, or delivery service? *

If the applicant is a property owner, developer, or operator of a project: is the property being used or intended for use, in whole or in part, (1) by or to benefit a cannabis cultivator, cannabis manufacturer, cannabis wholesaler, cannabis distributor, cannabis retailer, or cannabis delivery service, (2) to employ a certified personal use cannabis handler to perform work for or on behalf of a cannabis establishment, distributor, or delivery service, (3) by a person or entity that has applied or intends to apply to the New Jersey Cannabis Regulatory Commission (NJ-CRC) for a license to operate as a cannabis cultivator, cannabis manufacturer, cannabis wholesaler, cannabis distributor, cannabis retailer, or cannabis delivery service or has applied for certification to be, or intends to employ, a certified personal use cannabis handler to perform work for or on behalf of a cannabis establishment, distributor, or delivery service? *

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New Jersey State law prohibits certain cannabis licensees and certified personal use cannabis handlers' employers from receiving or continuing to receive most financial incentive awards.

Diversity, Equity, and Inclusion (1/2)

In this section, we would like more information about the diversity of your company. The NJEDA will use this information for tracking purposes only.

→ Diversity, Equity, & Inclusion

In this section, we would like more information about the diversity of your organization. Answers have no impact on eligibility for assistance and providing information is optional, to be used for tracking purposes only. Within each of these questions, "Prefer not to answer" can be selected if that is the case OR if the question is not applicable to your organization.

With which of the following does the majority owner of the applicant organization self-identify (if applicable)? *

- Minority
- Women
- Veteran
- LGBTQ
- Disabled
- None of the above
- Prefer not to answer

Please select which of the following State of New Jersey certifications the applicant organization currently holds: *

- Small Business Enterprise (SBE)
- Disadvantaged Business Enterprise (DBE)
- Minority-Owned Business Enterprise (MBE)
- Woman-Owned Business Enterprise (WBE)
- Veteran-Owned Business Enterprise (VOB)
- Disabled Veteran-Owned Business Enterprise (DVOB)
- None of the above
- Prefer not to answer

Additional DE&I Information

In this section, we would like more information about any actions your organization has taken or is taking with respect to Diversity, Equity, and Inclusion.

Please describe whether your organization's leadership team is made up of a diverse group of individuals. Please provide as much detail as possible about the composition of your leadership team as it relates to groups that have been historically underrepresented (minority, woman, veteran, LGBTQ, disabled). *

- Question is not applicable
- Prefer not to answer

Please describe whether your organization's Board of Directors is made up of a diverse group of individuals. Please provide as much detail as possible about the composition of your leadership team as it relates to groups that have been historically underrepresented (minority, woman, veteran, LGBTQ, disabled). *

- Question is not applicable
- Prefer not to answer

Diversity, Equity, and Inclusion (2/2)

Please describe any diversity initiatives, programs or plans the applicant organization has established.*

- Question is not applicable
- Prefer not to answer

DE&I Initiatives Detail

Please upload any documentation detailing diversity initiatives, if available.

Document	Files
DE&I Initiatives Detail	Add Files

Organization Details

Organization Details

In this section, please provide information for the business that will operate from the facility (not the real estate holding company, if applicable).

Please provide the number of New Jersey full Time Employees (W2) at the time of application. *

Please provide the number of New Jersey Full Time Employees (W2) three months prior to the application. *

Please provide the number of New Jersey Part Time Employees (W2) at the time of application. *

Please provide the number of New Jersey Part Time Employees (W2) three months prior to the application. *

Please provide a New Jersey WR-30, payroll reports, or equivalent documentation for the quarter preceding submission of application

Document	Files
WR-30, payroll reports, or equivalent documentation *	<input type="button" value="Add Files"/>

What was the small business applicant's annual gross revenue based upon the business' most recent Federal income tax return filing? *

Has the small business filed tax returns in the last 3 years? *

Federal Tax Returns

Document	Files
Federal Tax Returns Document(s) *	<input type="button" value="Add Files"/>

Document: Federal Income Tax Returns: Please upload 3 consecutive years of Federal income tax returns for the applicant company. If you have been in business for less than 3 years, please upload as many years as you have filed.

Selecting "yes" will open an upload field. "No" will open a new field.

Organization Details

Business Locations

In this section, we would like more specific details on all of the business locations the small business applicant has in New Jersey under the FEIN provided earlier in the application. Additionally please indicate which of the locations is the purchased property from which the small business applicant will operate. Please select the **Add Business Location** button below to report a business location. You must create at least one business location to proceed.

ADD BUSINESS LOCATION

Is this the location of the purchased property?	Address Line 1 ↓	Address Line 2	City	State	Zip Code
---	------------------	----------------	------	-------	----------

There are no records to display.

“ADD BUSINESS LOCATION” will open a pop-up window. Continued on next page.

Business Location

Is this the location of the purchased property in New Jersey? *

Select

Address Line 1 *

Enter a location

Please continue typing out your full address (include city, state, etc.) until the correct address appears in the dropdown.

Address Line 2

Suite, Apt, Floor, etc.

City *

State *

Zip Code *

Previous Next

Organization Details Continued

“ADD BUSINESS
LOCAITON” will open a
pop-up window.
Continued from
previous page.



Please describe the functions performed at this location. *

Save

Entity Information

Selecting “Yes” for any or all questions will trigger a warning. **Based on your response, you are ineligible for this program. It is not recommended you proceed with this application.** →

Entity Information

In this section, please provide information for the business that will operate from the facility (not the real estate holding company, if applicable).

Does the entity conduct or purvey "adult" activities, services, products, or materials? *

Select ▼

Does the entity conduct auctions, bankruptcy sales, fire sales, "lost-our-lease," or similar sales? *

Select ▼

Is entity a transient merchant (peddler, popup store, itinerant vendor)? *

Select ▼

Does the entity conduct activities that may constitute a nuisance? *

Select ▼

Does the entity conduct business for any illegal purposes? *

Select ▼

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Ownership – Business Operating from The Purchased Facility

Ownership – Business Operating from The Purchased Facility

In this section, we will need information for all individuals/entities that have an ownership percentage in the applicant business operating from the purchased facility. The total percentage must equal 100%.

Owner Type	Owner Name	Ownership Amount Percentage	Address	City	State	Zip	Email	Phone Number
There are no records to display.								

Add Owner

“Add Owner” will open a pop-up window. Continued on next page.

Please upload documentation supporting the relationship between the real estate holding company and the small business applicant such as: Partnership agreement, bylaws, formation documents and/or operating agreement to establish ownership structure and ownership percentages.

Document	Files
Document: Relationship *	<input type="button" value="Add Files"/>

Please Note: The small business applicant must either wholly own the real estate holding company, or the ownership of both entities, and percentage of ownership, must be the same.

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Ownership – Business Operating from The Purchased Facility

Ownership

Ownership Percentage *

Owner Type *

Your selection will open 1 or more fields.



Mailing Address

Country *

Street Address 1 *

Please continue typing out your full address (include city, state, etc.) until the correct address appears in the dropdown.

Street Address 2

Suite, Apt, Floor, etc.

Zip Code

City

State

Email *

Phone Number *

Real Estate Holding Company Co-Applicant Organization

Real Estate Holding Company Co-Applicant Organization

In this section, we are collecting information about the Real Estate Holding Company that is applying as a Co-Applicant for assistance. The definition of Real Estate Holding Company/Co-Applicant is described as the following:

- The Real Estate Holding Company/Co-Applicant on application must be the real estate holding company
- The Real Estate Holding Company/Co-Applicant must be wholly owned by the small business applicant or the ownership of both entities, and percentages of ownership must be the same.
- A certification will be required by the real estate holding company to confirm that it will provide a five-year deed restriction on the property that restricts a property transfer.

Real Estate Holding Company/Co-Applicant Organization Name *

The full name of your registered legal entity. This name should match the name on your formation documents. If you are not sure of your legal entity name, please visit <https://www.njportal.com/DOR/BusinessNameSearch/Search/BusinessName>

Real Estate Holding Company/Co-Applicant Doing Business As (DBA)

Does your business operate under a different name?

Real Estate Holding Company/Co-Applicant Certificate of Alternate Name.

Please provide a *Certificate of Alternate Name* issued by Division of Revenue and Enterprise Services if you have one. Copies can usually be found on the state business records website [Division of Revenue & Enterprise Services: Business Records Service \(njportal.com\)](https://www.njportal.com).

Document	Files
Certificate of Alternate Name	<input type="button" value="Add Files"/>

Entity Type *

Is the Real Estate Holding Company/Co-Applicant, or any person who controls the applicant or owns or controls more than 1% of the stock of the applicant, an officer or employee of any agency, authority or other instrumentality of the State of New Jersey? *

Has the Real Estate Holding Company/Co-Applicant applied for or been issued a license, including a conditional license, from the New Jersey Cannabis Regulatory Commission (NJ-CRC) to operate as a cannabis cultivator, cannabis manufacturer, cannabis wholesaler, cannabis distributor, cannabis retailer, or cannabis delivery service; or does the applicant employ or intend to employ, or is the applicant itself, a certified personal use cannabis handler to perform work for or on behalf of a cannabis establishment, distributor, or delivery service? *

If the Real Estate Holding Company/Co-Applicant is a property owner, developer, or operator of a project: is the property being used or intended for use, in whole or in part, (1) by or to benefit a cannabis cultivator, cannabis manufacturer, cannabis wholesaler, cannabis distributor, cannabis retailer, or cannabis delivery service, (2) to employ a certified personal use cannabis handler to perform work for or on behalf of a cannabis establishment, distributor, or delivery service, (3) by a person or entity that has applied or intends to apply to the New Jersey Cannabis Regulatory Commission (NJ-CRC) for a license to operate as a cannabis cultivator, cannabis manufacturer, cannabis wholesaler, cannabis distributor, cannabis retailer, or cannabis delivery service or has applied for certification to be, or intends to employ, a certified personal use cannabis handler to perform work for or on behalf of a cannabis establishment, distributor, or delivery service? *

Date Established *

Please make sure this date matches the date on your entity's formation documents. MM/DD/YYYY

Real Estate Holding Company Co-Applicant Organization

Address of Real Estate Holding Company/Co-Applicant

Mailing Country *

Mailing Address Line 1 *

Please continue typing out your full address (include city, state, etc.) until the correct address appears in the dropdown.

Mailing Address Line 2

Suite, Apt, Floor, etc.

Mailing City *

Mailing State/Province/Region *

Mailing Postal/Zip Code *

Real Estate Holding Company/Co-Applicant Country of Incorporation/Formation

Real Estate Holding Company/Co-Applicant State of Incorporation/Formation *

Formation Document(s)

Documentation to verify Real Estate Holding Company/Co-Applicant entity's name – must provide company formation documents that relate to the entity applying (Articles of Incorporation, Articles of Organization, Certificate of Incorporation, Certificate of Trade Name (filed at county clerk's office-for sole proprietors))

- **Sole Proprietor:** Provide a [Certificate of Trade Name](#) (filed with the county clerk)
- **LLC:** Provide a [Certificate of Formation](#) and [Operating Agreement](#)
- **Corporation:** Provide a [Certificate of Incorporation and Bylaws](#)
- **NonProfit:** Provide a [Certificate of Incorporation and Bylaws](#)
- **Out of State:** If your entity was formed out of state but operates within the State of New Jersey, you must file a Certificate of Authority when registering the business in New Jersey and provide that certificate.

Document	Files
Formation Document(s) *	<input type="button" value="Add Files"/>

Real Estate Holding Company/Co-Applicant Federal Employer Identification Number (FEIN) *

The 9 digit Federal Tax ID number of your organization.

Real Estate Holding Company/Co-Applicant New Jersey Tax ID Number *

Real Estate Holding Company/Co-Applicant Organization's Phone Number and Extension *

To include an extension with your phone number, simply enter the phone number first, followed by the extension.

Real Estate Holding Company/Co-Applicant Organization's Website

Please provide a high-level, 2-3 short paragraph description of the Real Estate Holding Company/Co-Applicant. This may include the type of business you are involved in, your company's mission statement, the markets or customer base the company serves, and any other information about your business that the NJEDA should understand to review your application. *

Real Estate Holding Company Co-Applicant Organization

NAICS

North American Industry Classification System (NAICS) Code *

Please select the magnifying glass to launch the NAICS search window. In the upper right hand of the window there is a search bar. In the search bar, you may enter your NAICS code, the type of business you are, or the industry in which your business operates. If your search does not return a result, please try additional terms that describe your business until you return a result.

Please be sure to use the same code that is listed on your most recent business tax filings. For help, please see the [North American Industry Classification System \(NAICS\) U.S. Census Bureau website](#).

Tax Clearance Certificate

If the Real Estate Holding Company/Co-Applicant organization has a Tax Clearance Certificate from the NJ Division of Taxation, please upload that information here.

Document	Files
Tax Clearance Certificate Document(s)	<input type="button" value="Add Files"/>

Certificates may be requested through the State of New Jersey's online [Premiere Business Services \(PBS\)](#) portal. Under the Tax & Revenue Center, select Tax Services, then select Business Incentive Tax Clearance. If the applicant's account is in compliance with its tax obligations and no liabilities exist, the Business Incentive Tax Clearance can be printed directly through PBS. [CLICK HERE](#) for instructions on how to secure your tax clearance certificate.

Is the Real Estate Holding Company/Co-Applicant involved in religious activities or is religiously affiliated? *

Please note that this requires additional questions to determine eligibility of the requested financial assistance.

Prior NJEDA Assistance

Has the Real Estate Holding Company/Co-Applicant, or any related entities, previously received NJEDA assistance? *

I certify that the firm is not in default with any other program administered by the State of New Jersey. *

Real Estate Holding Company/Co-Applicant Organization Details

Real Estate Holding Company/Co-Applicant Organization Details

In this section, please provide information for the real estate holding company.

Please provide the number of New Jersey full Time Employees (W2) at the time of application. *

Please provide the number of New Jersey Full Time Employees (W2) three months prior to the application. *

Please provide the number of New Jersey Part Time Employees (W2) at the time of application. *

Please provide the number of New Jersey Part Time Employees (W2) three months prior to the application. *

Please provide a New Jersey WR-30, payroll reports, or equivalent documentation for the quarter preceding submission of application

Document	Files
WR-30, payroll reports, or equivalent documentation *	<input type="button" value="Add Files"/>

What was the real estate holding company (Co-Applicant's) annual gross revenue based upon the business' most recent Federal income tax return filing? *

Has the small business filed tax returns in the last 3 years? *

Federal Tax Returns

Document	Files
Federal Tax Returns Document(s) *	<input type="button" value="Add Files"/>

Document: Federal Income Tax Returns: Please upload 3 consecutive years of Federal income tax returns for the applicant company. If you have been in business for less than 3 years, please upload as many years as you have filed.

Selecting "yes" will open an upload field. "No" will open a new field.

Real Estate Holding Company/Co-Applicant Organization Details

Selecting “Yes” for any or all questions will trigger a warning. **Based on your response, you are ineligible for this program. It is not recommended you proceed with this application.**



Real Estate Holding Company Entity Information

In this section, we are collecting information about the Real Estate Holding Company that is applying as a Co-Applicant for assistance.

Does the entity conduct or purvey "adult" activities, services, products, or materials? *

Does the entity conduct auctions, bankruptcy sales, fire sales, "lost-our-lease," or similar sales? *

Is entity a transient merchant (peddler, popup store, itinerant vendor)? *

Does the entity conduct activities that may constitute a nuisance? *

Does the entity conduct business for any illegal purposes? *

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Ownership of Real Estate Holding Company

Ownership of Real Estate Holding Company

In this section, we will need information for all individuals/entities that have an ownership percentage in your real estate holding company. Total percentage must equal 100%.

“Add Owner” will open a pop-up window. Continued on next page.

Add Owner

Owner Type	Owner Name	Ownership Amount Percentage	Address	City	State	Zip	Email	Phone Number
------------	------------	-----------------------------	---------	------	-------	-----	-------	--------------

There are no records to display.

Previous Next

Ownership of Real Estate Holding Company

Ownership

Ownership Percentage *

Owner Type *

Your selection will open 1 or more fields.

Mailing Address

Country *

Street Address 1 *

Please continue typing out your full address (include city, state, etc.) until the correct address appears in the dropdown.

Street Address 2

Suite, Apt, Floor, etc.

Zip Code

City

State

Email *

Phone Number *

Property Details

Address will be pre-populated and unable to edit.



Property Details

Please enter the address of the property acquired

Address Line 1
123 Main Street

Address Line 2

Suite, Apt, Floor, etc.

City
Garfield

State
NJ

Zip code
07026

Is the property acquired vacant land or without a commercial building? *
Select

Is the property acquired being solely used for residential purposes? *
Select

Does the applicant (the small business) currently operate from at least 1,000 square feet of total usable square footage of the building devoted to commercial use? *
Select

Is the name of the applicant or co-applicant, if applicable, the same name(s) listed on the deed and affidavit of title of the purchased property? *
Select

Awardees will be required to permit NJEDA to file a deed restriction on the purchased property to ensure the ownership and use stays the same for 5 years after they receive their grant.

Was financing for the purchased property obtained in an arm's length transaction with a conventional lender? *
Select

Please enter the closing date on your commercial property. *
MM/DD/YYYY

Please Note: Closing must have occurred no later than 1 year from date of application and after the application being made available to the public on (TBD DATE)

Please upload closing documents associated with the property being acquired:

Document	Files
Document: HUD-1 Settlement Statement, Closing Disclosures or Settlement Statements *	Add Files

Please enter the amount of paid closing costs minus the business purchase price or any payoffs. *

Please enter the amount of the grant you are requesting. *

Please be advised amount cannot exceed \$50,000.

Please upload copy of deed that has been filed after the closing of the property.

Document	Files
Document: Deed *	Add Files

Property Details

Please upload a copy of the affidavit of title for the property received after the closing of the property.

Document	Files
Document: Affidavit *	<input type="button" value="Add Files"/>

Please upload a copy of the full appraisal of the purchased property.

Document	Files
Document: Appraisal *	<input type="button" value="Add Files"/>

Please enter the amount of total square footage of the property devoted to commercial use. *

Please enter the amount of total square footage devoted to commercial use that the applicant business will operate from *

The small business (applicant) must operate from at least 1,000 square feet of the total usable square footage of the purchased property devoted to commercial use. Please be advised total amount cannot be greater than the numerical field above.

Applicant Representation

The New Jersey Economic Development Authority requires that the Legal Questionnaire, Certification of Non-Involvement in Prohibited Activities in Russia or Belarus Pursuant to P.L. 2022, C. 3, Acknowledgments of Applicant, and Certification of Applicant, are to be completed and signed by one of the following:

- by applicant's General Counsel or Chief Legal Officer (recommended); or
- for a corporation: a principal executive officer at least the level of vice president;
- for a partnership: a general partner;
- for a sole proprietorship: the proprietor;
- for a governmental entity: the contact person (business administrator, manager, mayor, etc.);
- for other than above: the person with legal responsibility for the application.

If you are not an Authorized Representative you will be prompted to Upload the Certifications page, which will require you to download and then upload signed copies of the acknowledgments and certifications listed above (Slide 48).

If you are an Authorized Representative you will be prompted to fill out these pages throughout the application.

Applicant Representation

Is the individual filling out this application employed by the entity that is applying for the program? *

Yes

Is the individual filling out this application one of the following: *

- by applicant's General Counsel or Chief Legal Officer (recommended); or
- for a corporation: a principal executive officer at least the level of vice president;
- for a partnership: a general partner;
- for a sole proprietorship: the proprietor;
- for a governmental entity: the contact person (business administrator, manager, mayor, etc.);
- for other than above: the person with legal responsibility for the application.

Yes

Please indicate which of the following best describes the individual filling out this application? *

Applicant's General Counsel or Chief Legal Officer
Contact for a Government Entity
General Partner
Principal Executive Officer at or above the minimum level of Vice President
Sole Proprietor
Person with Legal Responsibility for the Application
None of the above

Upload Certifications

Upload Certifications

The New Jersey Economic Development Authority requires that the following information be completed and signed by one of the following:

- for a corporation, by a principal executive officer at least the level of vice president;
- for a partnership, by a general partner;
- for a sole proprietorship, by the proprietor;
- for a governmental entity, by the contact person (business administrator, manager, mayor, etc.);
- for other than above, by the person with legal responsibility for the application.

Because you have identified that you are not one of the individuals listed above, it is required that you download each of the following forms listed below and have someone who meets this definition for the applicant company fill out and sign each of the forms. Once the forms have been completed and signed, please attach them at the end of this application, along with any other necessary application attachments.

Your application for assistance will not be reviewed until the NJEDA has each of the signed forms from someone who is legally authorized to make these representations on behalf of the applicant.

[Legal Questionnaire](#)

[Certification of Non-Involvement in Prohibited Activities in Russia or Belarus Pursuant to P.L. 2022, C. 3](#)

[Certification of Application](#)

Document	Files
Legal Questionnaire *	Add Files

Document	Files
Certification of Non-Involvement in Prohibited Activities in Russia or Belarus Pursuant to P.L. 2022, C. 3 *	Add Files

Document	Files
Certification of Application *	Add Files

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Upload Program Specific Certifications

Upload Program Specific Certifications

The New Jersey Economic Development Authority requires that the following information be completed and signed by one of the following:

- for a corporation, by a principal executive officer at least the level of vice president;
- for a partnership, by a general partner;
- for a sole proprietorship, by the proprietor;
- for a governmental entity, by the contact person (business administrator, manager, mayor, etc.);
- for other than above, by the person with legal responsibility for the application.

Because you have identified that you are not one of the individuals listed above, it is required that you download each of the following forms listed below and have someone who meets this definition for the applicant company fill out and sign each of the forms. Once the forms have been completed and signed, please attach them at the end of this application, along with any other necessary application attachments.

Your application for assistance will not be reviewed until the NJEDA has each of the signed forms from someone who is legally authorized to make these representations on behalf of the applicant.

[Program Specific Certification](#)

Document	Files
Program Specific Certification *	<input type="button" value="Add Files"/>

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Real Estate Holding Upload Certifications

Real Estate Holding Upload Certifications

The New Jersey Economic Development Authority requires that the following information be completed and signed by one of the following:

- for a corporation, by a principal executive officer at least the level of vice president;
- for a partnership, by a general partner;
- for a sole proprietorship, by the proprietor;
- for a governmental entity, by the contact person (business administrator, manager, mayor, etc.);
- for other than above, by the person with legal responsibility for the application.

Because you have identified that you are not one of the individuals listed above, it is required that you download each of the following forms listed below and have someone who meets this definition for the applicant company fill out and sign each of the forms. Once the forms have been completed and signed, please attach them at the end of this application, along with any other necessary application attachments.

Your application for assistance will not be reviewed until the NJEDA has each of the signed forms from someone who is legally authorized to make these representations on behalf of the applicant.

[Legal Questionnaire](#)

[Certification of Non-Involvement in Prohibited Activities in Russia or Belarus Pursuant to P.L. 2022, C. 3](#)

[Certification of Application](#)

[Program Specific Certifications](#)

Document	Files
Certification of Non-Involvement in Prohibited Activities in Russia or Belarus Pursuant to P.L. 2022, C. 3 *	Add Files

Document	Files
Certification of Application *	Add Files

Document	Files
Program Specifics Certifications *	Add Files

Document	Files
Legal Questionnaire *	Add Files

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Program Specific Certifications

Program Specific Certifications

- I consent to having NJEDA place a 5-year deed restriction on the purchased property. (Please be advised that this action will restrict a property sale or transfer for five years.) *
- I certify that the applicant business will operate from at least 1,000 sq ft of the total usable square footage of the property devoted to commercial use for the duration of the 5-year grant compliance period. (Please be advised that NJEDA will require applicants to provide information on an annual basis to ensure compliance.) *
- I certify that the applicant business that occupies and operates from the property will pay employees 120% of the New Jersey minimum wage for the duration of the 5-year grant compliance period. (Please be advised that NJEDA will require applicants to provide information on an annual basis to ensure compliance.) *

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Legal Questionnaire

If the individual filling out the application is an Authorized Representative then they will proceed through the application's:

- Legal Questionnaire
- Certification of Non-Involvement in Prohibited Activities in Russia or Belarus Pursuant to P.L. 2022, C. 3
- Acknowledgments of Applicant
- Certification of Applicant

[Click here](#) to download a full copy of the legal questionnaire.

New Jersey Economic Development Authority Legal Questionnaire

Applicant Name: **Test**

Please note "Applicant" includes individuals and all types of entities applying for and receiving NJEDA financial assistance, incentives or contracts, including but not limited to: for profit businesses, non-profit organizations, municipalities, counties, colleges, universities and other institutions of higher learning.

Persons (entities or individuals) applying for NJEDA programs are subject to the Authority's Disqualification/Debarment Regulations (the "Regulations"), which are set forth in N.J.A.C. 19:30-2.1, et seq. Applicants are required to answer the following background questions ("Legal Questionnaire") pertaining to causes that may lead to debarment, disqualification, or suspension from eligibility under the Regulations and Executive Orders 34 (Byrne 1976) and 189 (Kean 1988) after consideration of all relevant mitigating factors.

Note that this form has recently been modified.
Please review this form in its entirety prior to providing any responses or certifications.

DEFINITIONS

Notwithstanding any terms defined elsewhere or otherwise herein, the following definitions shall govern in responding to this Legal Questionnaire:

"Affiliates" means any entities or persons having an overt or covert relationship such that any one of them directly or indirectly controls or has the power to control another. This includes (however is not limited to):

- entities or persons having an ownership interest in the applicant of 30% or greater;
- entities in which an applicant holds an ownership interest of 30% or greater and are either named in the application and/or agreement or will receive a direct benefit from the financing, incentive or other agreement with NJEDA; and
- other entities that are named in the application and/or agreement, or that will receive a direct benefit from the financing, incentive, or other agreement with NJEDA.

"Legal Proceedings" means any civil, criminal, or administrative or regulatory proceedings in a State or Federal court or administrative tribunal in the United States or any territories thereof.

RELEVANT AFFILIATES

In accordance with the above, please identify any individuals or entities that hold a **30% or more ownership in the applicant**:

Are there any individuals or entities that hold a 30% or more ownership interest in the applicant? *

Legal Questionnaire Continued

Applicant-Owned Affiliates

In accordance with the above, please identify any entities in which the applicant holds a 30% or more interest, and are either named in the application and/or agreement, or will receive a direct benefit from the financing, incentive, or other agreement with NJEDA.

ADD APPLICANT-OWNED AFFILIATES

Entity	FEIN #
--------	--------

There are no records to display.

Other Affiliates

In accordance with the above, please identify any other entities not already identified that are either named in the application and/or agreement, or that will receive a direct benefit from the financing, incentive, or other agreement with NJEDA:

ADD OTHER AFFILIATES

Entity	FEIN #
--------	--------

There are no records to display.

RELEVANT TIMEFRAMES

Responses should be given based on the following "look-back" periods:

- For civil matters, those that were either pending or concluded within 5 years of the reporting date;
- For criminal matters, those that were either pending or concluded within 10 years of the reporting date;
- For environmental regulatory matters, those that were either pending or concluded within 10 years of the reporting date; and
- For all other regulatory matters, those that were either pending or concluded within 5 years of the reporting date.

Note that in cases where Applicant has previously submitted and certified a legal questionnaire to the Authority, the Applicant may refer to its prior legal questionnaire and report only those matters that are new or have changed in status since the date of last reporting.

Part A. Past Proceedings

Has Applicant, or any identified Affiliates of Applicant, been found or conceded or admitted to being guilty, liable or responsible in any Legal Proceeding, or conceded or admitted to facts in any Legal Proceedings that demonstrate responsibility for any of the following violations or conduct? (Any civil or criminal decisions or verdicts that have been vacated or expunged need not be reported.)

1. Commission of a criminal offense as an incident to obtaining or attempting to obtain a public or private contract, or subcontract there under, or in the performance of such contract or subcontract. *

2. Violation of the Federal Organized Crime Control Act of 1970, or commission of embezzlement, theft, fraud, forgery, bribery, falsification or destruction of records, perjury, false swearing, receiving stolen property, obstruction of justice, or any other offense indicating a lack of business integrity or honesty. *

3. Violation of the Federal or State antitrust statutes, or of the Federal Anti-Kickback Act (18 U.S.C. 874). *

4. Violation of any law governing the conduct of elections of the Federal Government, State of New Jersey or of its political subdivision. *

5. Violation of the "Law Against Discrimination" (P.L. 1945, c169, N.J.S.A. 10:5-1 et seq., as supplemented by P.L. 1975, c127), or of the act banning discrimination in public works employment (N.J.S.A. 10:2-1 et seq.) or of the act prohibiting discrimination by industries engaged in defense work in the employment of persons therein (P.L. 1942, c114, N.J.S.A. 10:1-10, et seq.). *

Legal Questionnaire Continued

6. To the best of your knowledge, after reasonable inquiry, violation of any laws governing hours of labor, minimum wage standards, prevailing wage standards, discrimination in wages, or child labor. *

7. To the best of your knowledge, after reasonable inquiry, violation of any law governing the conduct of occupations or professions of regulated industries. *

8. Debarment by any department, agency, or instrumentality of the State or Federal government. *

9. Violation of the Conflict of Interest Law, N.J.S.A. 52:13D-12 et seq., including any of the following prohibitions on vendor activities representing a conflict of interest, or failure to report a solicitation as set forth below: *

- i. No person shall pay, offer or agree to pay, either directly or indirectly, any fee, commission, compensation, gift, gratuity, or other thing of value of any kind to any Authority officer or employee or special Authority officer or employee, as defined by N.J.S.A. 52:13D-13(b) and (e), with which such person transacts or offers or proposes to transact business, or to any member of the immediate family as defined by N.J.S.A. 52:13D-13(i), of any such officer or employee, or partnership, firm, or corporation with which they are employed or associated, or in which such officer or employee has an interest within the meaning of N.J.S.A. 52:13D-13(g).
- ii. The solicitation of any fee, commission, compensation, gift, gratuity or other thing of value by any Authority officer or employee or special Authority officer or employee from any person shall be reported in writing by the person to the Attorney General and the NJEDA Ethics Liaison Officer.
- iii. No person may, directly or indirectly, undertake any private business, commercial or entrepreneurial relationship with, whether or not pursuant to employment, contract or other agreement, express or implied, or sell any interest in such person to, any Authority officer or employee or special Authority officer or employee having any duties or responsibilities in connection with the purchase, acquisition or sale of any property or services by or to the Authority, or with any person, firm or entity with which he or she is employed or associated or in which he or she has an interest within the meaning of N.J.S.A. 52:13D-13(g). Any relationships subject to this subsection shall be reported in writing to the NJEDA Ethics Liaison Officer and the State Ethics Commission, which may grant a waiver of this restriction upon application of the Authority officer or employee or special Authority officer or employee upon a finding that the present or proposed relationship does not present the potential, actually or appearance of a conflict of interest.
- iv. No person shall influence, or attempt to influence or cause to be influenced, any Authority officer or employee or special Authority officer or employee in his or her capacity in any manner which might tend to impair the objectivity or independence of judgment of the officer or employee.
- v. No person shall cause or influence, or attempt to cause or influence, any Authority officer or employee or special Authority officer or employee to use, or attempt to use, his or her official position to secure unwarranted privileges or advantages for the person or any other person.

Legal Questionnaire Continued

10. Violation of any State or Federal law that may bear upon a lack of responsibility or moral integrity, or that may provide other compelling reasons for disqualification. Your responses to the foregoing question should include, but not be limited to, the violation of the following laws, without regard to whether there was any monetary award, damages, verdict, assessment or penalty, except that any violation of any environmental law in category (v) below need not be reported where the monetary award, damages, etc. amounted to less than \$1 million. *

- i. Laws banning or prohibiting discrimination or harassment in the workplace.
- ii. Laws prohibiting or banning any form of forced, slave, or compulsory labor.
- iii. The New Jersey Conscientious Employee Protection Act, N. J. Stat. Ann. § 34:19-1 et seq., or other "Whistleblower Laws" that protect employees from retaliation for disclosing, or threatening to disclose, to a supervisor or to a public body an activity, policy or practice of the employer, that the employee reasonably believes is in violation of a law, or a rule or regulation issued under the law.
- iv. Securities or tax laws resulting in a finding of fraud or fraudulent conduct.
- v. Environmental laws, where the monetary award, penalties, damages, etc. amounted to more than \$1 million.
- vi. Laws banning anti-competitive dumping of goods.
- vii. Anti-terrorist laws.
- viii. Criminal laws involving commission of any felony or indictable offense under State or Federal law.
- ix. Laws banning human rights abuses.
- x. Laws banning the trade of goods or services to enemies of the United States.

Part B. Pending Proceedings

11. To the best of your knowledge, after reasonable inquiry, are Applicant, or any officers or directors of Applicant, or any Affiliates, a party to pending Legal Proceedings wherein any of the offenses or violations described in questions 1-10 above are alleged or asserted against such entity or person? With respect to laws banning or prohibiting discrimination or harassment in the workplace, please provide only information pertaining to any class action lawsuits or individual lawsuits alleging violations under the New Jersey Law Against Discrimination. *

If the answer to any of the foregoing questions is affirmative, you must provide the following information as an attachment to the application: (i) the case name and court/administrative agency (including jurisdiction and venue) in which such matters were tried or are pending; (ii) the charges or claims adjudicated or alleged; and (iii) status of the matter (e.g. Pending Dismissed following Settlement, Dismissed following Motion, etc.).

Please Note: An Applicant may refer to or attach specific provisions of a 10-K/Q or other filings with the U.S. Securities and Exchange Commission (SEC); however, the Applicant should be aware that different laws apply to disclosures to the Authority. This means that the Authority does not have the same types of materiality thresholds as the SEC. The Applicant is expected to supplement its SEC filings to ensure that all relevant matters are disclosed to the Authority, including any matters that were below the SEC's materiality threshold and any matters that may have occurred after its most recent filing.

Please Note: Eligibility is determined based on the information presented in the completed Application. If, at any time while engaged with the Authority the Applicant should become aware of any facts that materially alter or change its answers, or that render any of them incomplete or inaccurate, the Applicant has a duty to promptly report such facts to the Authority in writing. The Authority reserves the right to require additional clarifying or explanatory information from the Applicant regarding the answers given, to ask additional questions not contained in this Legal Questionnaire, and to perform its own due diligence investigations and searches.

Document	Files
Legal Questionnaire Addendum	<input type="button" value="Add Files"/>

Legal Questionnaire Continued

CERTIFICATION OF LEGAL QUESTIONNAIRE AND AUTHORIZATION TO RELEASE INFORMATION

This certification shall be signed as follows:

- by applicant’s General Counsel or Chief Legal Officer (recommended); or
- for a corporation, by a principal executive officer at least the level of vice president;
- for a partnership, by a general partner;
- for a sole proprietorship, by the proprietor;
- for a governmental entity, by the contact person (business administrator, manager, mayor, etc.);
- for other than above, by the person with legal responsibility for the application.

I hereby represent and certify that I have reviewed the information contained in this Legal Questionnaire, and that the foregoing information is true and complete under penalty of perjury. I am aware that if any of the foregoing statements made by me are willfully false, I am subject to punishment. I further agree to inform the New Jersey Economic Development Authority of any changes in the foregoing information which may occur prior to execution of any agreement with the Authority, and so long as any such agreement is in effect. Failure to disclose relevant matters may render the Applicant ineligible for the financial benefits sought and may subject the Applicant to disqualification, debarment, suspension, or referral to the office of the state’s Attorney General.

The undersigned, on behalf of the Applicant, understands and acknowledges that information and documents provided to the New Jersey Economic Development Authority: (1) are subject to public disclosure during deliberations of the Authority at public meetings regarding the application and as set forth in the minutes of the Authority’s public meetings; and (2) are subject to public disclosure under certain laws, including, but not limited to, the Open Public Records Act, N.J.S.A. 47A:1-1 et seq., and the common law right-to-know.

Electronic Signatures

Pursuant to written policy, the New Jersey Economic Development Authority allows documents to be signed electronically and hereby agrees to be bound by such electronic signatures. Please confirm that you, as a signatory to this document, also agree to be bound by electronic signatures.

Legal Questionnaire Electronic Signature *

Title *

Certification of Non-Involvement in Activities in Russia or Belarus

CERTIFICATION OF NON-INVOLVEMENT IN ACTIVITIES IN RUSSIA OR BELARUS

Program Name:

Applicant Name: **Test**

Applicant DBA: **Test**

Pursuant to N.J.S.A. 52:32-60.1, et seq. (P.L. 2022, c.3) any person or entity (hereinafter 'Applicant') that seeks to be approved for or continue to receive an economic development subsidy from the New Jersey Economic Development Authority must complete the certification below indicating whether or not the Applicant is identified on the Office of Foreign Assets Control (OFAC) Specially Designated Nationals and Blocked Persons list, available here: (<https://sanctionssearch.ofac.treas.gov/>). If the New Jersey Economic Development Authority finds that an Applicant has made a certification in violation of the law, it shall take any action as may be appropriate and provided by law, rule or contract, including but not limited to, imposing sanctions, seeking compliance, recovering damages, declaring the party in default and seeking debarment or suspension of the party. By signing this certification, Applicant agrees that it has an affirmative ongoing obligation to disclose to NJEDA whether it appears on the OFAC list for any reason, during the application process and the agreement term.

Certification

I, the undersigned, have read and reviewed the Office of Foreign Assets Control (OFAC) Specially Designated Nationals and Blocked Persons list, and having done so certify (must check one appropriate box and complete the Authorized Signature section below):

A. That the Applicant is not identified on the OFAC Specially Designated Nationals and Blocked Persons list on account of activity related to Russia and/or Belarus and is not engaged in activities related to Russia or Belarus. OR

Select

B. That I am unable to certify as to "A" above because the Applicant is identified on the OFAC Specially Designated Nationals and Blocked Persons list on account of activity related to Russia and/or Belarus. OR

Select

C. That I am unable to certify as to "A" or "B" above because the Applicant, though identified on the OFAC Specially Designated Nationals and Blocked Persons list on account of activity related to Russia and/or Belarus, is engaged in activities in Russia or Belarus consistent with federal law, regulation, license or exemption. A detailed, accurate and precise description of how the Applicant's activity related to Russia and/or Belarus is consistent with federal law is set forth below, including a copy of the license or listing the exemption. (Attach Additional Sheets If Necessary.)

Select

Authorized Signature

I understand that if the above statements are willfully false, I shall be subject to penalty.

Applicant Authorized Representative	Name	Title	Applicant FEIN
	Test Test	test	33-3333333

E-Signature of Applicant Authorized Representative *

Definitions

"Economic development subsidy" means the provision of an amount of funds to a recipient with a value of greater than \$25,000 for the purpose of stimulating economic development in New Jersey, including, but not limited to, any investment, bond, grant, loan, loan guarantee, matching fund, tax credit, or other tax expenditure.

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Applicant Certifications

Applicant Certifications

Eligibility of financial assistance by the New Jersey Economic Development Authority (NJEDA) is determined by the information presented in this application. Any changes in the status of the proposed project from the facts presented herein could disqualify the project. Only Board Members of the governing board of the particular program for which you are applying, by resolution, may take action to determine project eligibility and to authorize the issuance of funds.

I, Test Teat, THE UNDERSIGNED, BEING DULY SWORN UPON MY OATH SAY:

I affirm, represent, and warrant that the information contained in this application and in all associated attachments submitted herewith is to the best of my knowledge true and complete and that the funding applied for herein is not for personal, family, or household purposes. *

I understand that if such information is willfully false, I am subject to criminal prosecution under N.J.S.A. 2C:28-2 and civil action by the NJEDA which may at its option terminate its financial assistance. *

I authorize the New Jersey Department of Law and Public Safety to verify any answer(s) contained herein through a search of its records, or records to which it has access, and to release the results of said research to the NJEDA. *

I authorize the NJEDA to provide information submitted to it by or on behalf of the applicant to any bank or State agency which might participate in the requested financing with the NJEDA. *

I certify my understanding that an electronic signature of this Application and any Approval Letter or Agreement shall be a binding on the parties. *

Previous

Next

Fee Acknowledgment

I acknowledge that there is a \$500 Approval Fee payable after NJEDA approval and prior to execution of grant. *

[Previous](#)

[Next](#)

Electronic Signature (Submit Your Application)

Electronic Signature

Pursuant to written policy, the New Jersey Economic Development Authority allows documents to be signed electronically and hereby agrees to be bound by such electronic signatures. Please confirm that you, as a signatory to this document, also agree to be bound by electronic signatures.

- I agree to be bound by electronic signatures *
- I am an Authorized Signer for this organization and I accept the above terms and conditions *

Full Name *




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Enter the code from the image

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Submission Confirmation Page

The submission confirmation page will list the Applicant’s application confirmation number. All future application communication will be sent to the email provided in the application.

Click to **“Return to Homepage”** to the portal homepage. 

Confirmation

Application Confirmation ID#: **CAPP-00029108**

Thank you for your interest in the Main Street Acquisition Support Grant. The NJEDA is in receipt of your application. When the NJEDA’s review of your application is complete, you should expect to be contacted regarding the status of your application.

If you have any questions, please email businessbanking@njeda.gov or call NJEDA at 1-844-965-1125.

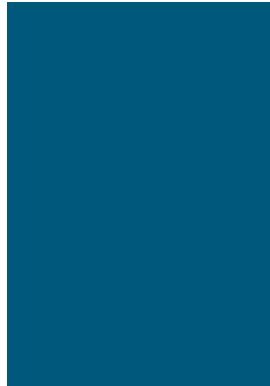
To learn more about other NJEDA programs, visit NJEDA.gov.

Thank you,
NJEDA

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Questions?



BusinessBanking@NJEDA.gov



NJEDA.gov



844-965-1125



NJ EDA

ECONOMIC DEVELOPMENT AUTHORITY