

## New Jersey Manufacturing Voucher Program (NJMVP) Disbursement Requisition

**INSTRUCTIONS: This form must be used to request reimbursement disbursements. THIS FORM SHOULD ONLY BE SUBMITTED ONCE YOU HAVE INSTALLED ALL APPROVED EQUIPMENT(S) AND YOU ARE READY TO PROVIDE PROOF OF PAYMENT & INSTALLATION.**

1. The Payee is the Approved applicant who submitted Application and received Approval Letter.
2. The Payee will be paid via ACH using the ACH banking instructions provided by you below.
3. Please include a Voided Check and Bank Statement reflecting Business name, Acct, and Routing #
4. Reimbursing for meals, lodging and mileage are **INELIGIBLE** costs when submitting for an installation cost.

### Form

The undersigned, in regard to Prod- \_\_\_\_\_, hereby requisitions the following payment from the New Jersey Economic Development Authority:

Payee: \_\_\_\_\_

Disbursement Request (\$): \_\_\_\_\_

#### ACH Information

Bank Name: \_\_\_\_\_

Bank Routing Number: \_\_\_\_\_

Confirm Bank Routing Number: \_\_\_\_\_

Bank Account Number: \_\_\_\_\_

Confirm Bank Account Number: \_\_\_\_\_

Bank Account Type:

Checking

Savings

**DO NOT WRITE IN THIS BOX. FOR USE BY NJEDA STAFF ONLY**

Name of Payee: \_\_\_\_\_

Product #: \_\_\_\_\_

Total Amount of Award: \_\_\_\_\_

Total Amount of Reimbursement: \_\_\_\_\_

Product Owner Approval: \_\_\_\_\_ Date: \_\_\_\_\_

Loan Servicing & Compliance Approval: \_\_\_\_\_ Date: \_\_\_\_\_