

## **Application Document Checklist**

Below is a list of required documents, if applicable, to be uploaded and included as part of the application submission:

1. Equipment quote/s or other 3<sup>rd</sup> party justification of cost of equipment and installation.
2. Valid and unexpired NJ Tax Clearance Certificate
3. NJ State certifications; if applying for the following 5% bonuses:
  - a. Woman Owned Businesses
  - b. Minority Owned Businesses
  - c. Veteran Owned Businesses
4. NJ WR-30; if less than or equal to 100 full-time employees (raises award cap to 50%, not to exceed \$250,000).
5. Signed and completed Employee Log; if less than or equal to 50 full-time employees (5% bonus)
6. Collective Bargaining Agreement; if applying for the 5% bonus